## Michigan Department of Treasury 496 (02/06) Auditing Procedures Report

				amended an	DOTE Id P.A. 71 of 1919	, as amended.								
Loca	al Unit	of Gov	ernment Typ	е			Local Unit Nan	ne	County Uslev Grand Trave					
	Coun		City	□Twp	⊠Village	□Other	Village of I	Kingsley		Grand Traverse				
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					erial, "no" resp ments and rec			sed in the financial stateme	ents, includ	ling the notes, or in the				
	YES	8		• •		•		further detail.)						
1.	X				nent units/fund es to the finan				ncial stater	ments and/or disclosed in the				
2.		×	There are no accumulated deficits in one or more of this unit's unreserved fund balances/unrestricted net assets (P.A. 275 of 1980) or the local unit has not exceeded its budget for expenditures.											
3.														
4.														
5.	×		A public I	nearing on	the budget wa	as held in a	ccordance w	ith State statute.						
6.														
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9.	×							that came to our attention a ed (see Appendix H of Bulk		in the Bulletin for				
10.	×		that have	not been	previously cor	nmunicated	to the Local	ement, which came to our at Audit and Finance Division under separate cover.	ttention du (LAFD). li	ring the course of our audit f there is such activity that ha				
11.		×	The local	unit is free	e of repeated	comments f	rom previous	years.						
12.	X		The audit	topinion is	UNQUALIFIE	D.								
13.	X				omplied with ( g principles (C		GASB 34 as	modified by MCGAA State	ment #7 a	and other generally				
14.	X		The boar	d or counc	il approves all	invoices pr	ior to payme	nt as required by charter or	statute.					
15.	X		To our kn	owledge, l	bank reconcili	ations that v	vere reviewe	d were performed timely.						
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We	have	enc	losed the	following	j:	Enclosed	Not Require	d (enter a brief justification)						
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The	e lette	er of (	Comments	and Reco	mmendations									
Oth	er (D	escrib	e)			$\boxtimes$	Single Aud	dit Report, SAS 114						
			er and Bis	im Name) shop, P.C				Telephone Number 231-775-9789						
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Angela K. Roelofs, C.P.A.

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### <u>VILLAGE OF KINGSLEY, MICHIGAN</u> <u>FEBRUARY 29, 2008</u>

Baird, Cotter and Bishop, P.C. CERTIFIED PUBLIC ACCOUNTANTS

134 WEST HARRIS STREET CADILLAC, MICHIGAN 49601 PHONE: 231-775-9789 FAX: 231-775-9749 www.bcbcpa.com

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## Baird, Cotter and Bishop, P.C. CERTIFIED PUBLIC ACCOUNTANTS

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June 13, 2008

#### **INDEPENDENT AUDITORS' REPORT**

To the President and Village Council Village of Kingsley, Michigan

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the discretely presented component unit, and each major fund of the Village of Kingsley, Michigan, as of and for the year ended February 29, 2008, which collectively comprise the Village's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Village of Kingsley, Michigan's, management. Our responsibility is to express an opinion on these basic financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the Village of Kingsley, Michigan, as of February 29, 2008, and the respective changes in financial position and cash flows, where applicable, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated June 13, 2008, on our consideration of the Village of Kingsley, Michigan's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over the financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of the audit performed in accordance with *Government Auditing Standards* and should be considered in conjunction with this report in considering the results of our audit.

The management's discussion and analysis and budgetary comparison information on pages iii through xi and 38, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Village of Kingsley, Michigan's, basic financial statements. The other supplementary information is presented for purposes of additional analysis and is not a required part of the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the basic financial statements of the Village of Kingsley, Michigan. The other supplementary information and the schedule of expenditures of federal awards have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

BAIRD, COTTER AND BISHOP, P.C.

Baird, Cottle & Bishop, P.C

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

#### FOR FISCAL YEAR ENDED FEBRUARY 29, 2008

#### Management's Discussion and Analysis

The management of the Village of Kingsley, Michigan ("the Village") offers this narrative overview and analysis of the financial activities of the Village for the fiscal year ended February 29, 2008, for the benefit of the readers of these financial statements. This management's discussion and analysis is intended to assist the reader in focusing on significant financial issues and to provide an overview of the Village's financial activity. We encourage readers to consider the information presented here in conjunction with the financial statements as a whole, which can be found in this report.

#### **Financial Highlights**

#### **Government-Wide**

❖ The assets of the Village exceeded its liabilities at the close of this fiscal year by \$10,237,949 (shown as *Net Assets*), representing an increase of \$990,335 over the previous fiscal year. Governmental Funds represented \$510,059 of this increase, while Business-Type activities accounted for \$480,276 of the increase.

#### **Fund Level Financial Highlights**

- ❖ As of February 29, 2008, the governmental funds of the Village of Kingsley reported combined ending fund balances of \$1,287,213, of which \$356,768 is unreserved.
- ❖ The unreserved fund balance of the Village's General Fund decreased this year to \$0.

#### **Long-Term Debt**

❖ The Village of Kingsley's total debt increased by \$241,420 during the fiscal year to \$1,947,567.

#### **Overview of the Financial Statements**

The Village of Kingsley's financial statements consist of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. The report also contains other supplementary information in addition to the basic financial statements themselves.

GASB Statement Number 34. The *government-wide financial statements* are designed to provide a broad overview of the Village's financial position. The Statement of Net Assets and the Statement of Activities are two financial statements that report information about the Village as a whole, and provide measurements of long-term trends. They are presented using a method of accounting that is similar to a private-sector business.

The *Statement of Net Assets* (Pages 1-2) presents information on all of the Village's assets and liabilities, the difference between the two being reported as the Net Assets of the Village. Over time, increases or decreases in net assets can serve as a useful indicator of whether the financial position of the Village is improving or deteriorating. An increase in net assets would indicate an improvement in financial condition. On the other

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

#### FOR FISCAL YEAR ENDED FEBRUARY 29, 2008

hand, a consistent decrease over time in net assets may indicate a decline in the financial health of an organization.

The *Statement of Activities* (Page 3) gives the information on the revenues and expenses causing the underlying change in the government's net assets during the most recent fiscal year. All changes in net assets are reported as soon as the change occurs, regardless of the timing of related cash flows.

Both of these statements distinguish functions of the Village that are principally supported by property taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or most of their costs through user fees and charges (business-type activities). Governmental activities of the Village include general government, public safety, major and local streets, public works, culture and recreation. Business-type activities of the Village include water and sewer utility services.

#### **Focus on Funds**

Traditional users of governmental financial statements will find the Fund Financial Statements presentation more familiar. The focus has shifted, however, to Major Funds, rather than the previous focus on fund types. The Village's major Governmental Funds include the General Fund, Major Street Fund, Local Street Fund, Recreational Complex Fund, South Brownson Capital Project Fund, Clark Whipple Capital Project Fund, Village Hall / Library Capital Project Fund, 2007 Debt Service Fund and the Oil, Gas and Mineral Trust Fund. The major Proprietary Funds include the Water Fund and Sewer Fund. Presentation of major funds can be found on pages 41-67 of this document.

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Each fund is operated similar to a completely separate entity, with its own set of balancing accounts. The Village of Kingsley uses fund accounting to ensure compliance with finance-related legal requirements. There are three basic types of funds: governmental funds, proprietary funds, and fiduciary funds.

Governmental Funds Many of the Village's basic services are reported in the governmental funds. Governmental funds account for essentially the same functions as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. This is known as the modified accrual system of accounting. Under this reporting system, capital items, debt payments and certain other items are treated differently than on the government-wide statements. These items are recorded in the governmental fund statements on the Statement of Revenues, Expenditures and Changes in Fund Balance as an expenditure. No depreciation is recorded on capital items. The balance sheet for governmental funds does not include any capital items or long-term debt. Governmental funds for the Village include the General Fund as well as the special revenue, capital project, and permanent funds.

**Proprietary Funds** Proprietary funds account for services for which the Village charges its customers for the services they are provided. These charges can be to external customers or other agencies within the Village. There are two types of proprietary funds:

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

#### FOR FISCAL YEAR ENDED FEBRUARY 29, 2008

- Enterprise funds are used to report business-like activities of the Village. These activities intend to recover the full cost of the services through the fees charged to the customers. The Village has two enterprise funds, which are the Water Fund and Sewer Fund.
- Internal Service funds are the second type of proprietary funds. These funds provide services to other departments within the Village. This fund allows the Village to allocate costs of centralized services such as the Village's vehicles and equipment. The Village has one internal service fund.

Component Units The Village's annual financial report includes reporting on separate legal entities for which the Village has some level of financial responsibility. These funds are shown in a separate column. The Village's only component unit is the Downtown Development Authority.

#### **Notes to the Financial Statements**

The Notes to the Basic Financial Statements provide additional information that is essential to a complete understanding of the information provided in both the government-wide and the fund financial statements. The notes can be found beginning on page 20 of this report.

#### Other Information

In addition to the basic financial statements and accompanying notes, this report further presents Required Supplementary Information (RSI) that explains and supports the information presented in the financial statements. This information can be found on page 38 of this report.

#### **Government-Wide Financial Analysis**

The Statement of Net Assets is the first statement in the Government-Wide Financial Statements section of this document. This statement is useful for providing an indicator of the Village's financial position over time. The Net Assets of the Village are \$10,237,949 at February 29, 2008, meaning that the Village's assets were greater than its liabilities by this amount. As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. A comparison with the previous fiscal year is presented in order to show the change in net assets over the previous fiscal year.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

#### FOR FISCAL YEAR ENDED FEBRUARY 29, 2008

#### Village of Kingsley Net Assets

Activ	rition				
	vittes	Government			
<u>2008</u>	<u>2007</u>	<u>2008</u>	2007		
\$1,208,068	\$ 811,141	\$ 2,619,671	\$ 2,050,430		
6,308,383	5,918,933	9,766,602	9,016,623		
\$7,516,451	\$ 6,730,074	\$12,386,273	\$ 11,067,053		
_					
\$ 167,813	\$ 75,495	\$ 254,508	\$ 181,775		
1,679,000	1,615,308	1,893,816	1,637,664		
\$1,846,813	\$ 1,690,803	\$ 2,148,324	\$ 1,819,439		
\$4,592,051	\$ 4,244,625	\$ 7,881,511	\$ 7,314,659		
0	0	783,242	807,310		
1,077,587	794,646	1,573,196	1,125,645		
\$5,669,638	\$ 5,039,271	\$10,237,949	\$ 9,247,614		
	2008 \$1,208,068 6,308,383 \$7,516,451 \$167,813 1,679,000 \$1,846,813 \$4,592,051 0 1,077,587	2008       2007         \$1,208,068       \$ 811,141         6,308,383       5,918,933         \$7,516,451       \$ 6,730,074         \$ 167,813       \$ 75,495         1,679,000       1,615,308         \$ 1,846,813       \$ 1,690,803         \$ 4,592,051       \$ 4,244,625         0       0         1,077,587       794,646	2008         2007         2008           \$1,208,068         \$ 811,141         \$ 2,619,671           6,308,383         5,918,933         9,766,602           \$7,516,451         \$ 6,730,074         \$12,386,273           \$ 167,813         \$ 75,495         \$ 254,508           1,679,000         1,615,308         1,893,816           \$ 1,846,813         \$ 1,690,803         \$ 2,148,324           \$ 4,592,051         \$ 4,244,625         \$ 7,881,511           0         0         783,242           1,077,587         794,646         1,573,196		

The most significant portion of the Village's Net Assets is the investment in capital assets (e.g. land, buildings, equipment, infrastructure, and others), less any related debt that is outstanding that the Village used to acquire or construct the asset. The Village has \$1,573,196 in unrestricted Net Assets. These assets represent resources that are available for appropriation, but are limited by Village policies regarding their use.

The total net assets of the Village increased \$990,335 in this fiscal year, which is a good indicator that the Village experienced positive financial growth during the year. As a result, the Village ended the fiscal year in better condition than when the year started.

The following table illustrates and summarizes the results of the changes in the Net Assets for the Village. The condensed information was derived from the Government-Wide Statement of Activities.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

#### FOR FISCAL YEAR ENDED FEBRUARY 29, 2008

#### Village of Kingsley Change in Net Assets

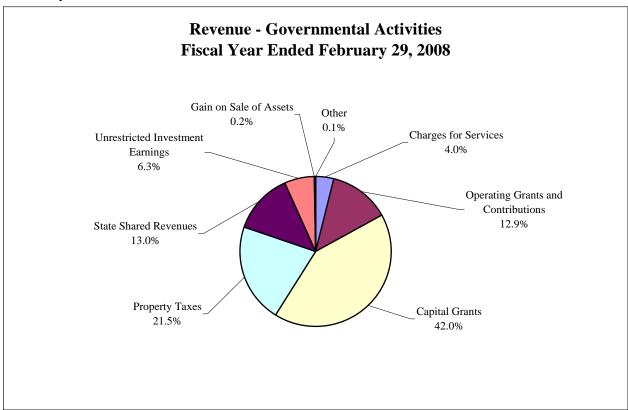
	Governmental Activities				Busine	ss-T	ype	<b>Total Primary</b>					
					Acti	vitie	s		Gover	nme	ent		
		2008		<u>2007</u>		2008		<u>2007</u>		<u>2008</u>		2007	
Revenues													
<b>Program Revenues</b>													
Charges for Services	\$	47,034	\$	34,682	\$	485,141	\$	509,266	\$	532,175	\$	543,948	
Operating Grants and Contributions		152,407		122,414		0		0		152,407		122,414	
Capital Grants		495,355		755,655		453,510		376,826		948,865		1,132,481	
General Revenues													
Property Taxes		253,348		233,578		0		0		253,348		233,578	
State Shared Revenue		154,027		136,503		0		0		154,027		136,503	
Unrestricted Investment Earnings		74,412		69,761		36,727		41,843		111,139		111,604	
Gain (Loss) on Sale of Assets		2,551		4,100		0		10,000		2,551		14,100	
Other		1,568		5,458		0		198		1,568		5,656	
Transfers		0		212,715		72,879		0		72,879		212,715	
<b>Total Revenues</b>	\$	1,180,702	\$	1,574,866	\$	1,048,257	\$	938,133	\$	2,228,959	\$	2,512,999	
Expenses													
General Government	\$	112,076	\$	135,423	\$	0	\$	0	\$	112,076	\$	135,423	
Public Safety		6,872	·	6,355		0	·	0		6,872	·	6,355	
Public Works		367,620		62,412		0		0		367,620		62,412	
Planning		29,562		27,118		0		0		29,562		27,118	
Recreation and Culture		20,896		42,057		0		0		20,896		42,057	
Debt Service		5,733		0		0		0		5,733		0	
Other Functions		50,005		67,039		0		0		50,005		67,039	
Trust Fund		5,000		5,000		0		0		5,000		5,000	
Water and Sewer		0		0		567,981		524,719		567,981		524,719	
Transfers		72,879		0		0		212,715		72,879		212,715	
<b>Total Expenses</b>	\$	670,643	\$	345,404	\$	567,981	\$	737,434	\$	1,238,624	\$	1,082,838	
Increase in Net Assets	\$	510,059	\$	1,229,462	\$	480,276	\$	200,699	\$	990,335	\$	1,430,161	
Beginning Net Assets		4,058,252		2,978,881		5,189,362		4,838,572	Ψ	9,247,614	Ψ	7,817,453	
Ending Net Assets		4,568,311		4,208,343	•	5,669,638		5,039,271	\$	10,237,949	\$	9,247,614	
21101119 1101 110000	Ψ	1,500,511	Ψ	.,200,575	Ψ	2,007,030	ψ.	2,027,271	Ψ	10,201,777	Ψ	7,217,017	

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

#### FOR FISCAL YEAR ENDED FEBRUARY 29, 2008

#### **Governmental Activities**

The following chart details the revenue sources for the governmental activities of the Village for the fiscal year ended February 29, 2008:



The most significant portion of the revenue for all governmental activities of the Village of Kingsley comes from Capital Grants and Contributions. This figure includes Community Development Block grant money for the Major Streets as well as Contributions from Local Units for the Village Hall/Library Capital Projects Fund.

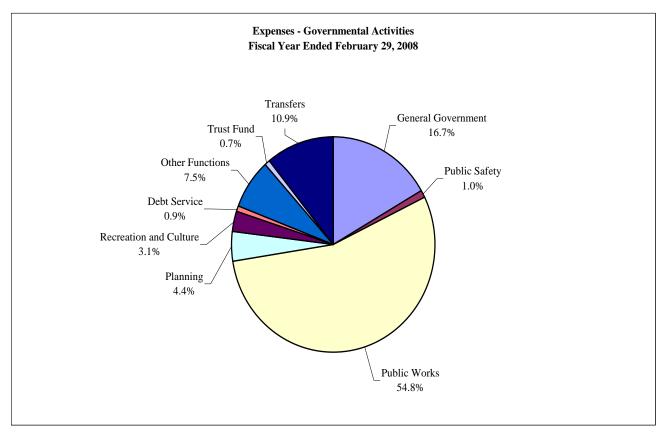
Property Taxes are a significant portion of the revenue for all governmental activities of the Village. The Village's operating millage in 2007 was 9.9341 mills. The Village's charter allows the Village to levy up to 12.5 mills for operations. Due to State statutes, the Village is currently at its maximum tax levy, and is unable to increase the millage without the approval of the voters.

State shared revenue is collected by the State of Michigan and distributed to local governments by formula allocation of portions of the State sales tax. In 2007, the amount of state shared revenue received by the Village increased, representing increased sales tax collections by the State in revenue sharing payments.

The following chart depicts expenses of the governmental activities of the Village for the fiscal year ended February 29, 2008:

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

#### FOR FISCAL YEAR ENDED FEBRUARY 29, 2008



The Village's governmental activities expenses are dominated by the Public Works expenses. The Village spent \$367,620 in FY2007/2008 on Public Works. General Government represented the next largest expense at \$112,076 of total expenses within the governmental activities.

#### **Business-Type Activities**

The Village's business-type activities accounted for an increase of \$480,276 in the Village's Net Assets, or about 49% of the total growth in the Village's net assets for the fiscal year ended February 29, 2008.

The Business-type activities of the Village include the Water Fund and Sewer Fund, which provide water and sewer utility services to Village residents as well as commercial customers.

#### Financial Analysis of the Government's Funds

Governmental Activities At the completion of the Village's fiscal year ended February 29, 2008, its governmental funds reported fund balances of \$1,287,213. This amount includes \$50,907 designated for street improvements and \$305,861 for civic improvements. There is no unreserved and undesignated fund balance. The remaining \$930,445 of fund balance of the governmental funds is reserved for specific purposes and is therefore not available for new appropriation.

**General Fund** – The General Fund is the main operating fund of the Village. The General Fund increased its fund balance in this fiscal year by \$36,279, bringing the balance to \$120,286. All of the General Fund's major functions with the exception of Planning and Recreation and Culture ended the year with expenditures below

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

#### FOR FISCAL YEAR ENDED FEBRUARY 29, 2008

appropriated amounts. Property tax revenues in the General Fund increased \$19,770 in 2008. State shared revenue increased by \$17,544 from the amount received in the previous fiscal year.

**Major Street Fund** – The Major Street Fund completed \$376,835 in Street Construction and Improvements in this fiscal year. The fund balance of the Major Street Fund ended the year at \$50,907. This was a decrease of \$9,721 from the previous year.

**Local Street Fund** – The Local Street Fund decreased its fund balance in this fiscal year by \$6,878, bringing the balance to \$0.

**Proprietary Funds** The Village's proprietary funds provide virtually the same information as the government-wide statements; however more detail may be found in the fund financial statements.

**Water Fund** – The Water Fund ended this fiscal year with \$462,125 in unrestricted net assets. Charges for services yielded an overall increase in operating revenues of \$23,750. The net assets of this fund increased by \$547,083 in 2008. This fund remains in sound fiscal condition moving forward.

**Sewer Fund** – The Sewer Fund ended this fiscal year with \$615,819 in unrestricted net assets. Charges for services yielded an overall decrease in operating revenues of \$36,548. The net assets of this fund decreased by \$66,450 in 2008. This fund remains in sound fiscal condition moving forward.

#### **Capital Asset and Debt Administration**

**Capital Assets.** The Village's investment in capital assets for the governmental and business-type activities as of February 29, 2008, amounted to \$9,766,602 (net of accumulated depreciation). Capital assets of the Village include any items purchased that cost in excess of \$1,000 and have an expected useful life of over one year. The Village has invested in a broad range of capital assets, as detailed below:

Major capital asset events during FY2007/2008 included the following:

- Major Streets Construction and Improvements \$376,835.
- Water System Improvements \$594,493.

Additional information regarding the Village's capital assets can be found in the Notes to Financial Statements.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

#### FOR FISCAL YEAR ENDED FEBRUARY 29, 2008

#### Village of Kingsley Outstanding Debt Contracts and Revenue Bonds as of February 29, 2008

	Governmental Activities			siness-Type Activities	Total Primary Government			
Contracts and Notes Revenue Bonds	\$	16,235 215,000	\$	14,332 1,702,000	\$	30,567 1,917,000		
Total	\$	231,235	\$	1,716,332	\$	1,947,567		

The total debt increased from \$1,706,147 at February 28, 2007, to \$1,947,567 at February 29, 2008, a net increase of \$241,420. More information on the Village's long-term debt is available in the Notes to Financial Statements section of this document.

#### **Economic Condition & Future Outlook**

• The Village is constructing a new Library and Village office in the next fiscal year. This will be partially funded through the sale of bonds and contributions from Kingsley Friends of the Library.

#### **Contacting the Village's Finance Department**

This financial report is designed to provide the wide variety of users of this document with a general overview of the Village's finances and demonstrate the Village's accountability for the money entrusted to it. If you have any questions regarding this report or need additional financial information, please direct your requests to the Village of Kingsley, P.O. Box 208, Kingsley, Michigan 49649, or call us at (231)263-7778.

#### STATEMENT OF NET ASSETS FEBRUARY 29, 2008

PRIMA	RY	<b>GOVERNMENT</b>	1

		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	1 00 12111	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	· <del>-</del>	_	
			BUSINES	SS			
	GOVE	ERNMENTAL	TYPE			CO	MPONENT
	AC	CTIVITIES	ACTIVITI	ES	TOTALS		UNIT
<u>ASSETS</u>							
Cash	\$	372,754	\$ 988,9	972	\$ 1,361,726	\$	140,897
Investments		752,120		0	752,120		0
Receivables							
Taxes		580		0	580		1,671
Accounts		16,582	40,2	203	56,785		0
Accrued Interest		2,540		0	2,540		0
Internal Balances		(6,495)	6,4	195	0		0
Due from Other Governments		394,457	6,2	290	400,747		695
Prepaid Expenses		22,073	11,9	999	34,072		0
Total Current Assets		1,554,611	1,053,9	959	2,608,570		143,263
CAPITAL ASSETS							
Land and Land Improvements		689,620	343,1	171	1,032,791		0
Buildings and Improvements		276,996	346,3	375	623,371		0
Machinery and Equipment		526,597	410,6	578	937,275		0
Office Equipment and Fixtures		22,445	24,9	938	47,383		0
Infrastructure		2,634,452		0	2,634,452		0
Construction in Progress		44,139		0	44,139		0
Water and Sewer Systems		0	7,384,3	390	7,384,390	_	0
		4,194,249	8,509,5	552	12,703,801		0
Less Accumulated Depreciation		736,030	2,201,1		2,937,199		0
Net Capital Assets		3,458,219	6,308,3		9,766,602		0
OTHER ASSETS							
Bond Issuance Costs		0	11,1	101	11,101		0
Advances to Other Funds		(143,008)	143,0		0		0
Total Other Assets		(143,008)	154,1	109	11,101		0
TOTAL ASSETS	\$	4,869,822	\$ 7,516,4	451	\$ 12,386,273	\$	143,263

	PRIMARY	ENT			
	ERNMENTAL CTIVITIES	BUSINESS TYPE ACTIVITIES	TOTALS	CO	MPONENT UNIT
<u>LIABILITIES</u>					
<u>CURRENT LIABILITIES</u>					
Accounts Payable	\$ 53,142	\$ 15,710	\$ 68,852	\$	0
Retainage Payable	0	82,657	82,657		0
Customer Deposits	9,561	4,350	13,911		0
Accrued Expenditures	3,060	0	3,060		0
Due to Other Governments	5,013	0	5,013		15,162
Internal Balances	(500)	500	0		0
Accrued Interest Payable	0	27,264	27,264		2,420
Deferred Revenue	0	0	0		98,200
Current Portion of Long-Term Debt	16,419	37,332	53,751		5,000
Total Current Liabilities	86,695	167,813	254,508		120,782
LONG-TERM LIABILITIES  Revenue Bonds - Net of Current Portions	210,000	1 (70 000	1 990 000		220,000
	210,000	1,679,000	1,889,000		220,000
Accrued Compensated Absences	4,816	0	4,816		0
Total Long-Term Liabilities	214,816	1,679,000	1,893,816		220,000
TOTAL LIABILITIES	\$ 301,511	\$ 1,846,813	\$ 2,148,324	\$	340,782
EQUITY Net Assets:					
Invested in Capital Assets, Net of Related Debt Restricted for:	\$ 3,289,460	\$ 4,592,051	\$ 7,881,511	\$	0
Endowments	749,294	0	749,294		0
Civic Improvements	33,948	0	33,948		0
Unrestricted	495,609	1,077,587	1,573,196		(197,519)
TOTAL NET ASSET	\$ 4,568,311	\$ 5,669,638	\$10,237,949	\$	(197,519)

#### STATEMENT OF ACTIVITIES YEAR ENDED FEBRUARY 29, 2008

			PRO			RAM REVEN	JES		NET (EXPENSES) REVENUES AND CHANGE IN N					ΓASS	SETS
					0	PERATING		CAPITAL		PRI	RIMARY GOVERNMENT				
			CHA	CHARGES FOR		GRANTS AND		RANTS AND	GO	VERNMENTAL	BU	SINESS-TYPE		CC	OMPONENT
FUNCTIONS/PROGRAMS	E	XPENSES	SERVICES		CON	TRIBUTIONS	CONTRIBUTIONS			ACTIVITIES		ACTIVITIES	TOTALS	UNIT	
PRIMARY GOVERNMENT													_		
<b>GOVERNMENTAL ACTIVITIES</b>															
General Government	\$	112,076	\$	44,269	\$	0	\$	0	\$	(67,807)	\$	0	(67,807)	\$	0
Public Safety		6,872		490		0		0		(6,382)		0	(6,382)		0
Public Works		367,620		0		96,966		145,355		(125,299)		0	(125,299)		0
Planning		29,562		0		0		0		(29,562)		0	(29,562)		0
Recreation and Culture		20,896		2,275		55,441		350,000		386,820		0	386,820		0
Debt Service		5,733		0		0		0		(5,733)		0	(5,733)		0
Other Functions		50,005		0		0		0		(50,005)		0	(50,005)		0
Trust Fund Activities		5,000		0		0		0		(5,000)		0	(5,000)		0
Total Governmental Activities		597,764		47,034		152,407		495,355		97,032		0	97,032		0
BUSINESS-TYPE ACTIVITIES															
Water and Sewer Systems		567,981		485,141		0		453,510		0		370,670	370,670		0
TOTAL PRIMARY GOVERNMENT	\$	1,165,745	\$	532,175	\$	152,407	\$	948,865		97,032		370,670	467,702		0
COMPONENT UNIT															
Non-Major Component Units	\$	50,812	\$	0	\$	0	\$	36,800		0		0	0		(14,012)
	GEN	IERAL REVI	NHE	S											
		operty Tax	J110 L	2						253,348		0	253,348		32,812
		ate Sources								154,027		0	154,027		0
		restricted Inv	estme	nt Earnings						74,412		36,727	111,139		6,270
		in on Sale of		-						2,551		0	2,551		0
		her	F							1,568		0	1,568		0
		NSFERS								(72,879)		72,879	0		0
		Fotal General	Reve	nues						413,027		109,606	522,633		39,082
	Chan	nge in Net As	sets							510,059		480,276	990,335		25,070
	NET	ASSETS - B	eginni	ng of Year						4,058,252		5,189,362	9,247,614		(222,589)
	NET	ASSETS - E	nd of	Year					\$	4,568,311	\$	5,669,638	10,237,949	\$	(197,519)

#### VILLAGE OF KINGSLEY, MICHIGAN GOVERNMENTAL FUNDS

#### BALANCE SHEET FEBRUARY 29, 2008

	GENERAL			JOR STREET	LOCAL STREET			CREATIONAL COMPLEX
<u>ASSETS</u>								
Cash	\$	215,118	\$	49,357	\$	812	\$	24,947
Investments		0		0		0		0
Receivables								
Taxes		580		0		0		0
Accounts		16,582		0		0		0
Accrued Interest		0		0		0		0
Due from Other Funds		33,718		0		5,781		0
Due from Other Governments		20,800		12,223		5,221		0
Prepaid Expenditures		14,677		647		647		1,970
TOTAL ASSETS	\$	301,475	\$	62,227	\$	12,461	\$	26,917
LIABILITIES AND FUND BALANCE								
<u>LIABILITIES</u>								
Accounts Payable	\$	20,547	\$	5,539	\$	5,609	\$	0
Customer Deposits		9,561		0		0		0
Accrued Expenditures		3,060		0		0		0
Advances to Other Funds		143,008		0		0		0
Due to Other Funds		0		5,781		6,852		0
Due to Other Governments		5,013		0		0		0
Total Liabilities		181,189		11,320		12,461		0
FUND BALANCE Reserved for:								
Endowments		0		0		0		0
Prepaid Expenditures		14,677		0		0		0
Advances		105,609		0		0		0
Civic Improvements		0		0		0		26,917
Unreserved:								
Designated for:								
Street Improvements		0		50,907		0		0
Civic Improvements		0		0		0		0
Total Fund Balance		120,286		50,907		0		26,917
TOTAL LIABILITIES AND	Φ	201 475	¢	(2.227	Φ	10.461	ď	26.017
FUND BALANCE	\$	301,475	\$	62,227	\$	12,461	\$	26,917

0         0         0         0         752,120         752,120           0         0         0         0         0         588           0         0         0         0         0         0         16,588           0         0         0         0         0         2,540         2,540           500         0         0         0         0         39,999         6,213         0         350,000         0         0         0         39,999           6,213         0         350,000         0         0         0         0         334,455           0         0         0         0         0         0         0         17,941           \$         6,713         \$         0         \$         350,000         \$         783,242         \$         1,543,033           \$         0         0         0         0         0         3,066           0         0         0         0         0         3,066         0         3,066           0         0         0         0         0         0         46,351         0         1,067           0	OUTH DWNSON	LARK HIPPLE	VILLAGE HALL/ LIBRARY	2007 DEBT SERVICE	OIL, GAS AND MINERAL		_	TOTALS
0         0         0         0         0         16,582           0         0         0         0         2,540         2,544           500         0         0         0         0         39,999           6,213         0         350,000         0         0         0         394,457           0         0         0         0         0         0         17,941           \$         6,713         \$         0         \$         350,000         \$         0         \$         1,543,033           \$         6,713         \$         0         \$         0         0         0         0         9,561           0         0         0         0         0         0         0         30,661           0         0         0         0         0         0         143,003           6,713         0         27,005         0         0         46,351           0         0         0         0         0         5,012           6,713         0         44,139         0         0         255,822           0         0         0         0	\$	\$	\$	\$	\$		\$	318,816 752,120
0         0         0         0         0         16,582           0         0         0         0         2,540         2,544           500         0         0         0         0         39,999           6,213         0         350,000         0         0         0         394,457           0         0         0         0         0         0         17,941           \$         6,713         \$         0         \$         350,000         \$         0         \$         1,543,033           \$         6,713         \$         0         \$         0         0         0         0         9,561           0         0         0         0         0         0         0         30,661           0         0         0         0         0         0         143,003           6,713         0         27,005         0         0         46,351           0         0         0         0         0         5,012           6,713         0         44,139         0         0         255,822           0         0         0         0	0	0	0	0		0		580
500         0         0         0         0         39,995           6,213         0         350,000         0         0         394,457           0         0         0         0         0         17,941           \$         6,713         \$         0         \$         350,000         \$         0         \$         783,242         \$         1,543,033           \$         0         \$         0         \$         0         \$         0         \$         1,543,033           \$         0         \$         0         \$         0         \$         0         \$         1,543,033           \$         0         0         0         0         0         0         9,561         \$         0         9,561         \$         0         9,561         \$         0         0         9,561         \$         0         0         143,008         \$         0         143,008         \$         0         143,008         \$         0         143,008         \$         0         0         143,008         \$         0         0         143,008         \$         0         0         0         0         140		0	0	0				16,582
6,213         0         350,000         0         0         394,457           \$         6,713         \$         0         \$         350,000         \$         0         \$         17,941           \$         6,713         \$         0         \$         783,242         \$         1,543,033           \$         0         \$         0         0         0         0         9,561           0         0         0         0         0         0         9,561           0         0         0         0         0         0         3,060           0         0         0         0         0         0         3,060           6,713         0         27,005         0         0         46,351           0         0         0         0         0         5,012           6,713         0         44,139         0         0         255,822           0         0         0         0         0         14,677           0         0         0         0         14,677           0         0         0         0         0         14,672	0	0	0	0		2,540		2,540
0         0         0         0         0         17,94           \$ 6,713         \$ 0         \$ 350,000         \$ 0         \$ 783,242         \$ 1,543,033           \$ 0         \$ 0         \$ 17,134         \$ 0         \$ 0         \$ 48,829           0         0         0         0         0         9,561           0         0         0         0         0         3,060           0         0         0         0         0         3,060           6,713         0         27,005         0         0         46,355           0         0         0         0         0         5,012           6,713         0         44,139         0         0         255,822           0         0         0         0         0         14,677           0         0         0         0         145,672           0         0         0         0         105,609           0         0         0         0         33,948         60,865           0         0         0         0         0         50,907           0         0         0         0 </td <td>500</td> <td>0</td> <td>0</td> <td>0</td> <td></td> <td>0</td> <td></td> <td>39,999</td>	500	0	0	0		0		39,999
\$ 6,713 \$ 0 \$ 350,000 \$ 0 \$ 783,242 \$ 1,543,033  \$ 0 \$ 0 \$ 17,134 \$ 0 \$ 0 \$ 48,822  0 0 0 0 0 0 0 0 0 9,561  0 0 0 0 0 0 0 0 143,000  6,713 0 27,005 0 0 0 46,355  0 0 0 0 0 0 0 0 5,013  6,713 0 44,139 0 0 0 255,823  0 0 0 0 0 0 0 0 105,603  0 0 0 0 0 0 0 33,948 60,863  0 0 0 0 0 0 0 50,900  0 0 0 0 0 0 50,900  0 0 0 305,861 0 0 783,242 1,287,213	6,213	0	350,000	0		0		394,457
\$ 0 \$ 0 \$ 17,134 \$ 0 \$ 0 \$ 48,829 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0	0	0	0		0		17,941
0         0         0         0         9,561           0         0         0         0         0         3,066           0         0         0         0         0         143,008           6,713         0         27,005         0         0         46,351           0         0         0         0         0         5,013           6,713         0         44,139         0         0         255,822           0         0         0         0         0         14,677         0         0         146,777         0         0         105,609         0         0         105,609         0         0         0         105,609         0	\$ 6,713	\$ 0	\$ 350,000	\$ 0	\$	783,242	\$	1,543,035
0         0         0         0         9,561           0         0         0         0         0         3,066           0         0         0         0         0         143,008           6,713         0         27,005         0         0         46,351           0         0         0         0         0         5,013           6,713         0         44,139         0         0         255,822           0         0         0         0         0         14,677         0         0         146,777         0         0         105,609         0         0         105,609         0         0         0         105,609         0								
0         0         0         0         0         3,060           0         0         0         0         0         143,008           6,713         0         27,005         0         0         0         46,35           0         0         0         0         0         5,013           6,713         0         44,139         0         0         255,822           0         0         0         0         0         14,677         0         0         14,677         0         0         105,609         0         105,609         0         0         0         105,609         0	\$ 0	\$ 0	\$ 17,134	\$ 0	\$	0	\$	48,829
0       0       0       0       0       143,008         6,713       0       27,005       0       0       46,35         0       0       0       0       0       5,013         6,713       0       44,139       0       0       255,822         0       0       0       0       0       14,677         0       0       0       0       0       14,677         0       0       0       0       0       105,609         0       0       0       0       33,948       60,865         0       0       0       0       305,861       0       305,861         0       0       305,861       0       783,242       1,287,213			0					9,561
6,713         0         27,005         0         0         46,35           0         0         0         0         0         5,013           6,713         0         44,139         0         0         255,822           0         0         0         0         0         14,677           0         0         0         0         0         105,609           0         0         0         0         33,948         60,865           0         0         0         0         305,861         0         0         305,861           0         0         305,861         0         783,242         1,287,213								3,060
0         0         0         0         5,013           6,713         0         44,139         0         0         255,822           0         0         0         0         749,294         749,294         749,294           0         0         0         0         0         0         14,677         0         0         105,609         0         0         105,609         0         0         0         105,609         0         0         0,865         0         0         0         0,865         0         0         0         305,861         0         0         305,861         0         783,242         1,287,213         0         1,287,213         0         0         1,287,213         0								143,008
6,713         0         44,139         0         0         255,822           0         0         0         0         749,294         749,294         749,294           0         0         0         0         0         14,677         0         0         105,609           0         0         0         0         0         33,948         60,865           0         0         0         0         0         50,907           0         0         305,861         0         0         305,861           0         0         305,861         0         783,242         1,287,213								
0       0       0       0       749,294       749,294         0       0       0       0       0       14,677         0       0       0       0       0       105,609         0       0       0       0       33,948       60,865         0       0       0       0       50,907         0       0       305,861       0       0       305,861         0       0       305,861       0       783,242       1,287,213								
0       0       0       0       0       14,677         0       0       0       0       0       105,609         0       0       0       0       33,948       60,865         0       0       0       0       0       50,907         0       0       305,861       0       0       305,861         0       0       305,861       0       783,242       1,287,213	 6,713	0	44,139	0		0		255,822
0       0       0       0       0       14,677         0       0       0       0       0       105,609         0       0       0       0       33,948       60,865         0       0       0       0       0       50,907         0       0       305,861       0       0       305,861         0       0       305,861       0       783,242       1,287,213	0	0	0	0		749.294		749.294
0     0     0     0     0     105,609       0     0     0     0     33,948     60,865       0     0     0     0     0     50,907       0     0     305,861     0     0     305,861       0     0     305,861     0     783,242     1,287,213								14,677
0     0     0     0     33,948     60,865       0     0     0     0     0     50,907       0     0     305,861     0     0     305,861       0     0     305,861     0     783,242     1,287,213								105,609
0         0         305,861         0         0         305,861           0         0         305,861         0         783,242         1,287,213			0	0		33,948		60,865
0     0     305,861     0     0     305,861       0     0     305,861     0     783,242     1,287,213	0	0	0	0		0		50 907
0 0 305,861 0 783,242 1,287,213								
\$ 6713 \$ 0 \$ 350,000 \$ 0 \$ 783,242 \$ 1,543,034								1,287,213
	\$ 6,713	\$ 0	\$ 350,000	\$ . 0	\$	783,242	\$	1,543,035

#### VILLAGE OF KINGSLEY, MICHIGAN GOVERNMENTAL FUNDS

### RECONCILIATION OF THE BALANCE SHEET TO THE STATEMENT OF NET ASSETS FEBRUARY 29, 2008

Total Fund Balances for Governmental Funds	
--	--

\$ 1,287,213

Amounts Reported for Governmental Activities in the Statement of Net Assets are Different Because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.

Land and Land Improvements	\$ 689,620	
Buildings and Improvements	276,996	
Machinery and Equipment	183,442	
Office Equipment and Fixtures	22,445	
Infrastructure	2,634,452	
Construction In Progress	44,139	
Accumulated Depreciation and Amortization	(552,383)	3,298,711

Internal service funds are used by management to charge costs of Village maintenance equipment to individual funds. The assets and liabilities of the internal service funds are included in governmental activities in the Statement of Net Assets.

213,265

Internal service funds are used by management to charge costs of certain activities, such as equipment rental, to individual funds. The net result of the look-back adjustment as it relates to enterprise fund customers are treated as interfund payables and receivables between governmental activities and business-type activities.

357

Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds.

General Obligation Bonds Payable	(215,000)	
Notes Payable	(11,419)	
Compensated Absences	(4,816)	(231,235)

#### NET ASSETS OF GOVERNMENTAL ACTIVITIES

\$ 4,568,311

#### <u>VILLAGE OF KINGSLEY, MICHIGAN</u> <u>GOVERNMENTAL FUNDS</u>

#### STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

#### YEAR ENDED FEBRUARY 29, 2008

	G	ENERAL	MAJOR STREET	LOCAL STREET	R	ECREATIONAL COMPLEX
<u>REVENUES</u>						_
Taxes	\$	253,348	\$ 0	\$ 0	\$	0
Licenses and Permits		9,474	0	0		0
Federal Grants		0	145,355	0		0
State Grants		149,575	68,035	33,383		16,903
Contributions from Local Units		0	0	0		38,500
Interest and Rents		44,704	2,207	456		963
Other Revenue		102,659	0	0		2,632
Total Revenues		559,760	215,597	33,839		58,998
<u>EXPENDITURES</u>						
Legislative		25,145	0	0		0
General Government		165,866	0	0		0
Public Safety		6,872	0	0		0
Public Works		202,946	439,358	56,498		0
Planning		29,562	0	0		0
Recreation and Culture		1,350	0	0		56,307
Debt Service		0	0	0		0
Other Functions		66,242	0	0		0
Trust Fund Activities		0	0	0		0
Total Expenditures		497,983	439,358	56,498		56,307
Excess (Deficiency) of Revenues						
Over Expenditures		61,777	(223,761)	(22,659)		2,691
OTHER FINANCING SOURCES (USES)						
Bond Proceeds		0	0	0		0
Transfers In		435	227,321	15,781		12,500
Transfers Out		(25,933)	(13,281)	0		0
Total Other Financing Sources (Uses)		(25,498)	214,040	15,781		12,500
Net Change in Fund Balance		36,279	(9,721)	(6,878)		15,191
FUND BALANCE - Beginning of Year		84,007	60,628	6,878		11,726
FUND BALANCE - End of Year	\$	120,286	\$ 50,907	\$ 0	\$	26,917

					TLLAGE						
SOU			CLARK		HALL /		2007 DEBT	O	OIL, MINERAL		
BROW	NSON	V	VHIPPLE	L	IBRARY		SERVICE		AND GAS		TOTALS
\$	0	\$	0	\$	0	\$	0	\$	0	\$	253,348
Ψ	0	Ψ	0	Ψ	0	Ψ	0	Ψ	0	Ψ	9,474
	0		0		0		0		0		145,355
	0		0		0		0		0		267,896
	0		0		350,000		0		0		388,500
	0		0		0		0		61,367		109,697
	0		0		0		0		0		105,291
	0		0		350,000		0		61,367		1,279,561
	0		0		0		0		0		25,145
	0		0		0		0		0		165,866
	0		0		0		0		0		6,872
	0		0		0		0		0		698,802
	0		0		0		0		0		29,562
	0		0		44,139		0		0		101,796
	0		0		0		5,733		0		5,733
	0		0		0		0		0		66,242
	0		0		0		0		5,000		5,000
	0		0		44,139		5,733		5,000		1,105,018
	0		0		305,861		(5,733)		56,367		174,543
	0		215,000		0		0		0		215,000
	0		0		0		5,733		0		261,770
	0		(215,000)		0		0		(80,435)		(334,649)
	0		0		0		5,733		(80,435)		142,121
	0		0		305,861		0		(24,068)		316,664
	0		0		0		0		807,310		970,549
\$	0	\$	0	\$	305,861	\$	0	\$	783,242	\$	1,287,213

## VILLAGE OF KINGSLEY, MICHIGAN GOVERNMENTAL FUNDS

# RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES TO THE STATEMENT OF ACTIVITIES YEAR ENDED FEBRUARY 29, 2008

Net Change in Fund Balance - Total Governmental Funds		\$ 316,664
Amounts reported for governmental activities are different because:		
Governmental funds report capital outlays as expenditures in the statement of		
activities. These costs are allocated over their estimated useful lives as		
depreciation in the statement of activities.		
Depreciation Expense	\$ (79,875)	
Capital Outlay	471,483	391,608
Repayments of principal on long-term debt is an expenditure in the governmental		
funds, but not in the statement of activities (where it is a reduction of liabilities).		16,237
Loan proceeds provide current financial resources to governmental funds by issuin	g	
debt which increases long-term debt in the Statement of Net Assets.		(215,000)
Employees compensated absences are reported on the accrual method in the		
statement of activities, and recorded as expenditures when financial resources ar	e	
used in the governmental funds.		
Compensated Absences - Beginning of Year	4,183	
Compensated Absences - End of Year	(4,816)	(633)
Internal service funds are used by management to charge costs of		
the motor pool, to individual funds. The net revenue (expense) of the		
internal service fund is reported within the governmental activities.		1,183
CHANGE IN NET ASSETS OF GOVERNMENTAL ACTIVITIES		\$ 510,059

#### VILLAGE OF KINGSLEY, MICHIGAN PROPRIETARY FUNDS

#### STATEMENT OF NET ASSETS

FEBRUARY 29, 2008

	<b>BUSINESS TYPE ACTIVITIES - ENTERPRISE FUNDS</b>							INTERNAL	
			M	AJOR FUNDS	S		S	SERVICE	
		WATER		SEWER		TOTAL	•	FUND	
<u>ASSETS</u>								_	
<u>CURRENT ASSETS</u>									
Cash	\$	534,444	\$	454,528	\$	988,972	\$	53,938	
Receivables									
Accounts		9,172		31,031		40,203		0	
Due from Other Funds		0		6,852		6,852		0	
Due from Other Governments		6,290		0		6,290		0	
Prepaid Expense		4,373		7,626		11,999		4,132	
Total Current Assets		554,279		500,037		1,054,316		58,070	
NONCURRENT ASSETS									
<u>CAPITAL ASSETS</u>									
Land and Land Improvements		30,928		312,243		343,171		0	
Buildings and Improvements		37,521		308,854		346,375		0	
Machinery and Equipment		6,679		403,999		410,678		343,155	
Office Equipment and Fixtures		0		24,938		24,938		0	
Water and Sewer Systems		3,064,212		4,320,178		7,384,390		0	
		3,139,340		5,370,212		8,509,552		343,155	
Less Accumulated Depreciation		688,823		1,512,346		2,201,169		183,647	
Net Capital Assets		2,450,517		3,857,866		6,308,383		159,508	
OTHER ASSETS									
Bond Issuance Costs (Net of Amortization)		11,101		0		11,101		0	
Advances to Other Funds		0		143,008		143,008		0	
Total Other Assets		11,101		143,008		154,109		0	
TOTAL ASSETS		3,015,897		4,500,911		7,516,808		217,578	

The accompanying notes are an integral part of the financial statements.

	BUSINESS TYPE	ERPRISE FUNDS	INTERNAL	
		MAJOR FUNDS		SERVICE
	WATER	SEWER	TOTAL	FUND
<u>LIABILITIES</u>				
<u>CURRENT LIABILITIES</u>				
Accounts Payable	5,795	9,915	15,710	4,313
Retainage Payable	82,657	0	82,657	0
Customer Deposits	4,350	0	4,350	0
Due to Other Funds	500	0	500	0
Bonds Payable - Current	10,000	13,000	23,000	0
Installment Purchase Agreement - Current	14,332	0	14,332	0
Accrued Interest Payable	9,953	17,311	27,264	0
Total Current Liabilities	127,587	40,226	167,813	4,313
LONG-TERM LIABILITIES - Net of Current Portion				
Revenue Bonds	505,000	1,174,000	1,679,000	0
TOTAL LIABILITIES	632,587	1,214,226	1,846,813	4,313
NET ASSETS				
Invested in Capital Assets, Net of Related Debt	1,921,185	2,670,866	4,592,051	159,508
Unrestricted	462,125	615,819	1,077,944	53,757
TOTAL NET ASSETS	\$ 2,383,310	\$ 3,286,685 \$	5,669,995	\$ 213,265

#### VILLAGE OF KINGSLEY, MICHIGAN PROPRIETARY FUNDS

# RECONCILIATION OF THE STATEMENT OF NET ASSETS OF PROPRIETARY FUNDS TO THE STATEMENT OF NET ASSETS FEBRUARY 29, 2008

Total Net Assets - Total Proprietary Funds

\$ 5,669,995

Amounts reported for proprietary activities in the statement of net assets are different because:

Internal service funds are used by management to charge costs of equipment rental to individual funds. The assets and liabilities of the internal service funds are allocated to business type activities. This creates an internal balance referred to as the crossover amount which needs to be adjusted for.

(357)

NET ASSETS OF PROPRIETARY FUNDS

\$ 5,669,638

# VILLAGE OF KINGSLEY, MICHIGAN PROPRIETARY FUNDS STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS YEAR ENDED FEBRUARY 29, 2008

	BUS	BUSINESS TYPE ACTIVITIES - ENTERPRISE FUNDS							
			M	AJOR FUNDS			S	ERVICE	
		WATER		SEWER	,	TOTAL		FUND	
OPERATING REVENUES									
Operating Revenues		192,101	\$	282,440	\$	474,541	\$	75,764	
OPERATING EXPENSES									
Salaries and Wages		36,579		16,949		53,528		14,815	
Contracted Services		13,549		88,964		102,513		0	
Operating Supplies		7,125		297		7,422		10,388	
Meters		1,858		0		1,858		0	
Postage and Office Supplies		1,640		1,280		2,920		2,513	
Bank Service Charges		20		42		62		0	
Professional Services		2,400		21,296		23,696		4,798	
Legal Fees		0		313		313		0	
Permits and Fees		0		3,650		3,650		0	
Education and Training		125		0		125		0	
Communications		294		0		294		0	
Printing and Publishing		1,472		122		1,594		0	
Insurance and Bonds		5,691		4,421		10,112		7,541	
Utilities		17,030		33,423		50,453		0	
Repairs and Maintenance		4,647		0		4,647		7,635	
Equipment Rental		9,885		5,777		15,662		0	
Testing		1,077		0		1,077		0	
Dues		1,847		523		2,370		0	
Miscellaneous		0		0		0		210	
Depreciation		63,112		141,931		205,043		31,079	
Total Operating Expenses		168,351		318,988		487,339		78,979	
Operating Income (Loss)		23,750		(36,548)		(12,798)		(3,215)	

# VILLAGE OF KINGSLEY, MICHIGAN PROPRIETARY FUNDS STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS YEAR ENDED FEBRUARY 29, 2008

	BUSINESS TYPE A	CTIVITIES - ENTER	RPRISE FUNDS	INTERNAL
	N	MAJOR FUNDS		SERVICE
	WATER	SEWER	TOTAL	FUND
NONOPERATING REVENUES (EXPENSES	)			_
Interest Income	19,064	17,663	36,727	2,129
Interest Expense	(27,420)	(52,865)	(80,285)	(639)
User Contributions	5,300	5,300	10,600	0
Gain on Sale of Assets	0	0	0	2,551
Total Nonoperating Revenues (Expenses)	(3,056)	(29,902)	(32,958)	4,041
Net Income (Loss)	20,694	(66,450)	(45,756)	826
Community Development Block Grant	453,510	0	453,510	0
Transfers In (Out):				
General Fund	5,200	0	5,200	0
Oil & Gas Trust Fund	80,000	0	80,000	0
Major Streets	(12,321)	0	(12,321)	0
	526,389	0	526,389	0
Change in Net Assets	547,083	(66,450)	480,633	826
TOTAL NET ASSETS - Beginning of Year	1,836,227	3,353,135	5,189,362	212,439
TOTAL NET ASSETS -End of Year	\$ 2,383,310 \$	3,286,685 \$	5,669,995	\$ 213,265

#### VILLAGE OF KINGSLEY, MICHIGAN PROPRIETARY FUNDS

# RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS TO THE STATEMENT OF ACTIVITIES YEAR ENDED FEBRUARY 29, 2008

Net Change in Fund Net Assets - Total Proprietary Funds

Amounts reported for proprietary activities in the statement of activities are different because:

Internal service funds are used by management to charge costs of the motor pool to individual funds. The net revenue (expense) of internal service fund is reported with governmental type activities. This creates an internal balance referred to as the crossover amount that needs to be adjusted for.

(357)

CHANGE IN NET ASSETS OF PROPRIETARY FUNDS

#### PROPRIETARY FUNDS STATEMENT OF CASH FLOWS

#### YEAR ENDED FEBRUARY 29, 2008

	BUS	<b>BUSINESS TYPE ACTIVITIES - ENTERPRISE FUNDS</b>						
		M	AJOR FUNDS		SERVICE			
		WATER	SEWER	TOTAL	FUND			
INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS								
Cash Flows from Operating Activities:								
Cash Received from Customers	\$	190,084 \$	298,727	\$ 488,811	\$ 0			
Cash Received from Interfund Services Provided		0	0	0	79,166			
Cash Payments to Suppliers for Goods and Services		(18,350)	(174,976)	(193,326)	(88,272)			
Net Cash Provided by (Used for) Operating Activities		171,734	123,751	295,485	(9,106)			
Cash Flows from Capital and Related Financing Activities:								
Acquisition and Construction of Capital Assets		(594,493)	0	(594,493)	0			
Grant Proceeds		453,510	0	453,510	0			
User Contributions		5,300	5,300	10,600	0			
Bond Proceeds		265,000	0	265,000	0			
Principal Paid on Bonds		(170,000)	(12,000)	(182,000)	0			
Principal Paid on Installment Loans		(13,322)	(27,654)	(40,976)	0			
Interest Paid on Bonds		(25,521)	(52,193)	(77,714)	0			
Interest Paid on Installment Loans		(928)	(846)	(1,774)	0			
Proceeds on Sale of Capital Assets		0	0	0	2,551			
Payments Received on Advances to Other Funds		0	6,000	6,000	0			
Transfer to General Fund		72,879	0	72,879	0			
Net Cash Provided by (Used for) Capital								
and Related Financing Activities		(7,575)	(81,393)	(88,968)	2,551			
Cash Flows from Investing Activities								
Interest Income		19,064	17,663	36,727	1,490			
Net Increase (Decrease) in Cash and Cash Equivalents		183,223	60,021	243,244	(5,065)			
CASH AND CASH EQUIVALENTS - Beginning of Year		351,221	394,507	745,728	59,003			
CASH AND CASH EQUIVALENTS - End of Year	\$	534,444 \$	454,528	\$ 988,972	\$ 53,938			

#### PROPRIETARY FUNDS STATEMENT OF CASH FLOWS

#### YEAR ENDED FEBRUARY 29, 2008

	BUS	PRISE FUNDS	<u>INTERNAL</u>			
		SERVICE				
	WATER		SEWER	TOTAL	FUND	
RECONCILIATION OF OPERATING INCOME						
TO NET CASH PROVIDED BY OPERATING ACTIVITIES:						
Operating Income (Loss)	\$	23,750 \$	(36,548) \$	(12,798)	\$ (3,215)	
Adjustments to Reconcile Operating Income to Net						
Cash Provided by Operating Activities:						
Depreciation and Amortization		63,112	141,931	205,043	31,079	
(Increase) Decrease in Current Assets						
Accounts Receivable		4,273	3,548	7,821	0	
Prepaid Expenses		(496)	216	(280)	(698)	
Due from Other Funds		(6,290)	12,739	6,449	4,100	
Increase (Decrease) in Current Liabilities						
Accounts Payable		4,653	1,865	6,518	(40,372)	
Retainage Payable		82,657	0	82,657	0	
Customer Deposits		(425)	0	(425)	0	
Due to Other Funds		500	0	500	0	
Total Adjustments		147,984	160,299	308,283	(5,891)	
NET CASH PROVIDED BY OPERATING ACTIVITIES	\$	171,734 \$	123,751 \$	295,485	\$ (9,106)	

#### <u>VILLAGE OF KINGSLEY, MICHIGAN</u> <u>COMPONENT UNIT</u>

#### STATEMENT OF NET ASSETS FEBRUARY 29, 2008

	DOWNTOWN DEVELOPMENT AUTHORITY			
<u>ASSETS</u>				
Cash	\$ 140,897			
Receivables				
Taxes	1,671			
Due from Other Governments	695			
TOTAL ASSETS	\$ 143,263			
LIABILITIES				
CURRENT LIABILITIES				
Due to Other Governments	\$ 15,162			
Deferred Revenue	98,200			
Bonds Payable-Current Portion	5,000			
Accrued Interest Payable	2,420			
Total Current Liabilities	120,782			
LONG TERM LIABILITIES - Net of Current Portion				
Revenue Bonds	220,000			
TOTAL LIABILITIES	340,782			
NET ASSETS:				
Unrestricted (Deficit)	(197,519)			
TOTAL NET ASSETS AND LIABILITIES	\$ 143,263			

## $\frac{\text{VILLAGE OF KINGSLEY, MICHIGAN}}{\text{COMPONENT UNIT}}$

#### STATEMENT OF ACTIVITIES YEAR ENDED FEBRUARY 29, 2008

			PROGRAM REVENUES					
FUNCTIONS/PROGRAMS	EX	PENSES		SES FOR	GRAN'	PITAL TS AND BUTIONS	Т	OTALS
Nonmajor Component Unit								
<b>Downtown Development Authority</b>	\$	50,812	\$	0	\$	36,800	\$	(14,012)
GENERAL REVENUES								22 912
Property Tax Investment Fornings						32,812 6,270		
Investment Earnings							0,270	
Total General Revenues							39,082	
Change in Net Assets						25,070		
NET ASSETS - Beginning of Year (Deficit)						(	(222,589)	
NET ASSETS - End of Year (Deficit)							\$	(197,519)

#### NOTES TO FINANCIAL STATEMENTS FEBRUARY 29, 2008

#### I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### A. Reporting Entity

The Village of Kingsley, Michigan, is a general law village incorporated under the General Village Act of 1895. As required by generally accepted accounting principles, these financial statements present all activities of the Village. Entities for which the Village is considered to be financially accountable are called component units. The Village has one component unit, the Downtown Development Authority.

#### B. Government-wide and Fund Financial Statements

GASB Statement No. 34 establishes standards for external financial reporting for state and local governments and requires that resources be classified for accounting and reporting purposes into the following three net asset categories.

*Invested in Capital assets, net of related debt* consists of capital assets, net of accumulated depreciation and reduced by outstanding balances for bonds, notes, and other debt that are attributed to the acquisition, construction, or improvement of those assets.

Restricted net assets result when constraints placed on net asset use are either externally imposed by creditors, grantors, and contributors, or imposed by law through constitutional provisions or enabling legislation.

*Unrestricted net assets* consist of net assets which do not meet the definition of the two preceding categories.

The government-wide financial statements (i.e., the statement of net assets and the statement of changes in net assets) report information on all of the non-fiduciary activities of the primary government and its component unit. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. Likewise, the primary government is reported separately from certain legally separate component units for which the primary government is financially responsible.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

The government-wide focus is more on the sustainability of the Village as an entity and the change in aggregate financial position resulting from the activities of the fiscal period.

#### NOTES TO FINANCIAL STATEMENTS FEBRUARY 29, 2008

Separate financial statements are provided for governmental funds, and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

#### C. Measurement Focus, Basis of Accounting and Basis of Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, licenses and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Sales taxes collected and held by the state at year end on behalf of the government are also recognized as revenue. All other revenue items are considered to be measurable and available only when cash is received by the government.

Entitlements and shared revenues are recorded at the time of receipt or earlier if the susceptible to accrual criteria are met. Expenditure-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other grant requirements have been met.

The accounts of the Village are organized on the basis of funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds are maintained consistent with legal and managerial requirements.

The Village of Kingsley reports the following major governmental funds:

The *General Fund* is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *Major Street Fund* is used to account for the financial activity of the streets designated by the State of Michigan as major thoroughfares.

#### NOTES TO FINANCIAL STATEMENTS FEBRUARY 29, 2008

The *Local Street Fund* receives all local street money paid to the Village by the State, accounts for all construction, maintenance, traffic services, and snow and ice control on all streets classified as local.

The Recreation Complex Capital Projects Fund, South Brownson Capital Projects Fund, Clark/Whipple Capital Projects Fund, and Village Hall/Library Capital Projects Fund account for the acquisition of capital assets or construction of major capital projects not being financed by proprietary or nonexpendable trust funds.

The *Oil, Gas and Mineral Trust Fund* is a *permanent fund* and uses the accrual method of accounting. Permanent funds account for assets that are legally restricted to the extent that only the earnings, and not the principal, may be used.

The 2007 Debt Service Fund account for the servicing of long-term debt not being financed by proprietary or nonexpendable trust funds.

The Village of Kingsley reports the following major proprietary funds:

The *Water Fund* and *Sewer Fund* record financial activity of the water system which provides water to customers and the operations of the Village's sanitary sewer system.

Additionally the Village of Kingsley reports the following fund types:

*Internal Service Funds* account for operations that provide services to other departments or agencies of the government, or to other governments, on a cost reimbursement basis.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the option of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The government has elected not to follow subsequent private-sector guidance.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are payments-in-lieu of taxes and other charges between the government's water and sewer function and various other functions of the government. Elimination of these charges would distort the direct costs and program revenues reported for the various functions involved. Amounts reported as program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Water and Sewer Funds and of the Village's internal service fund are charges to customers for sales

#### NOTES TO FINANCIAL STATEMENTS FEBRUARY 29, 2008

and services. Operating expenses for enterprise funds and for internal service funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the Village's policy to use the restricted resources first, then unrestricted resources as they are needed.

#### D. Assets, Liabilities and Equity

#### 1. Deposits and Investments

The government's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

Investments - The Village's investment policy is in compliance with state law and authorizes the Village to invest in passbook savings accounts, negotiable and nonnegotiable certificates of deposit, repurchase agreements backed by the United States government or federal agency obligations, United States Treasury bills and bonds, bankers acceptances, federal agency instruments, money market funds and commercial paper. Investments in commercial paper must be rated in one of the two highest rating categories by Standard and Poor's or Moody's and are limited to fifty percent of a funds portfolio in accordance with state statutes.

Investments are stated at fair value which is determined using selected bases. Securities traded on a national exchange are valued at the last reported sales price. Managed funds not listed on an established market are reported at fair value as determined by the respective fund managers based on quoted prices of underlying securities.

#### 2. Receivables and Payables

Transactions between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds." Any residual balances outstanding between governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances."

Advances between funds are offset by a fund balance reserve account in applicable governmental funds to indicate they are not available for appropriation and are not expendable available financial resources.

All trade and property tax receivables are shown net of an allowance for uncollectibles. Property taxes attach as an enforceable lien on the property as of the date they are levied. Village taxes are levied and due July 1, and become delinquent after August 14. Village property tax revenues are recognized when they become both measurable and available for use to finance Village operations. Amounts which are not expected to be collected within sixty days are treated as deferred revenues.

#### NOTES TO FINANCIAL STATEMENTS FEBRUARY 29, 2008

The 2007 taxable valuation of the Village of Kingsley totaled \$25,267,005, on which ad valorem taxes levied consisted of 9.9341 mills for the Village of Kingsley operating purposes.

#### 3. Inventories and Prepaid Items

Inventories are recorded as expenditures when purchased.

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

#### 4. Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$1,000 (amount not rounded) and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of proprietary fund capital assets is reflected in the capitalized value of the asset constructed, net of interest earned on the invested proceeds over the same period.

Property, plant and equipment of the primary government, as well as the component unit are depreciated using the straight line method over the following estimated useful lives:

<u>ASSETS</u>	<u>YEARS</u>
Buildings and Improvements	50
Land Improvements	20
Machinery and Equipment	5-10
Office Equipment and Fixtures	5-10
Infrastructure	50
Water and Sewer Systems	30-50

#### 5. Compensated Absences

It is the government's policy to permit employees to accumulate earned but unused sick pay benefits. No liability is reported for nonvesting, unpaid accumulated sick leave. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

#### NOTES TO FINANCIAL STATEMENTS FEBRUARY 29, 2008

#### 6. Long-term Obligations

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net assets. Bond premiums and discounts, as well as issuance costs, are amortized over the life of the bonds using the effective interest method. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

#### 7. Fund Equity

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

#### 8. Use of Estimates

The presentation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### II. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

#### A. Budgetary Information

- 1. Prior to March 1, the Village Clerk submits to the Village Council a proposed operating budget for all governmental funds for the fiscal year. The operating budget includes proposed expenditures and the means of financing them.
- 2. The Village Council holds a public hearing and adopts a resolution approving the budgets.
- 3. All transfers of budget amounts between functions within the General Fund and any revisions that alter the total expenditures of any fund must be approved by the Village Council. General Fund expenditures may not legally exceed budgeted appropriations at the major function level. Expenditures in all other governmental funds may not exceed appropriations at the total fund level.

#### NOTES TO FINANCIAL STATEMENTS FEBRUARY 29, 2008

- 4. Formal budgetary integration is employed as a management control device during the year for all governmental fund types.
- 5. Budgets for the General, Special Revenue, and Capital Project Funds are adopted on a basis consistent with generally accepted accounting principles (GAAP). All appropriations lapse at year end. Budgeted amounts are as originally adopted, or as amended by the Village Council from time to time throughout the year.
- 6. Encumbrance accounting is not employed in governmental funds.

#### B. Major funds with expenditures in excess of appropriations were as follows:

	APPRO	PRIATIONS	EXPENDITURES		
General Fund					
Planning	\$	29,500	\$	29,562	
Recreation and Culture		0		1,350	
Local Street Fund					
Local Street Fund		52,300		56,498	
Recreational Complex Capital Projects Fund					
Recreation and Culture		38,150		56,307	

These overages were funded by greater than anticipated revenues or beginning fund balance.

#### III. DETAILED NOTES ON ALL FUNDS

#### A. Deposits and Investments

The Village's deposits and investments are on deposit with various institutions.

Investment rate risk. The Village will minimize Interest Rate Risk, which is the risk that the market value of securities in the portfolio will fall due to changes in market interest rates, by; structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities in the open market; and investing operating funds primarily in shorter-term securities, liquid asset funds, money market mutual funds, or similar investing pools and limiting the average maturity in accordance with the Village's cash requirements.

Foreign currency risk. The Village does not have a policy on this type of risk.

*Credit risk*. The Village will minimize Custodial Credit Risk, which is the risk of loss due to the failure of the security issuer or backer, by; limiting investments to the types of securities listed in the Village's investment policy; and pre-qualifying the financial institutions, brokers/dealers, intermediaries and advisors with which the Village will do business in accordance with the Village's investment policy.

#### NOTES TO FINANCIAL STATEMENTS FEBRUARY 29, 2008

Concentration of credit risk. The Village will minimize Concentration of Credit Risk, which is the risk of loss attributed to the magnitude of the Village's investment in a single issuer, by diversifying the investment portfolio so that the impact of potential losses from any one type of security or issuer will be minimized.

Custodial credit risk – deposits. In the case of deposits, this is the risk that in the event of a bank failure, the government's deposits may not be returned to it. As of February 29, 2008, \$867,597 of the Village's balance of \$1,371,684 was exposed to custodial credit risk because it was uninsured and uncollateralized. As of the same date, none of the discretely presented component unit's balance of \$141,820 was exposed to custodial credit risk because it was uninsured and uncollateralized.

Custodial credit risk – investments. For an investment, this is the risk that, in the event of the failure of the counterparty, the government will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. All of the Village's investments in U.S. Government Securities, Corporate Bonds and Notes, Stocks and Government Notes, totaling \$752,120 have custodial credit risk exposure because they are uninsured, and unregistered and the securities are held by brokers in the Village's name.

As of February 29, 2008, the Village had the following investments:

	CARRYING AMOUNT	FAIR VALUE
Investments - Primary Government		
U.S. Government		
Securities	\$ 430,843	\$ 430,843
Mutual Funds	321,277	321,277
	\$ 752,120	\$ 752,120

A reconciliation of cash and investments follows:

### NOTES TO FINANCIAL STATEMENTS FEBRUARY 29, 2008

	PRIMARY GOVERNMENT		MPONENT UNIT
Cash on Hand	\$	250	\$ 0
Carrying amount of Deposits		1,361,476	140,897
Carrying amount of Investments		752,120	0
Total	\$	2,113,846	\$ 140,897
Government-wide Statement of Net Assets			
Cash	\$	1,361,726	\$ 0
Investments		752,120	0
Statement of Component Unit Net Assets			
Cash		0	140,897
Total	\$	2,113,846	\$ 140,897

#### **B.** Receivables

Receivables as of year end for the government's individual major funds in aggregate, including the applicable allowances for uncollectible accounts are as follows:

			Oil, Gas				V	illage									
		M	Iajor	anc	l Mineral	L	ocal	;	South	Н	all /						
	 General	S	treet		Trust	St	Street Brownson		Library		Library Water		Sewer		Total		
Receivables																	
Taxes	\$ 580	\$	0	\$	0	\$	0	\$	0	\$	0	\$	0	\$	0	\$	580
Accounts	16,582		0		0		0		0		0		9,172	3	1,031		56,785
Accrued Interest	0		0		2,540		0		0		0		0		0		2,540
Due from Other																	
Governments	20,800	1	12,223		0		5,221		6,213	3	50,000		6,290		0		400,747
Receivables	\$ 37,962	\$ 1	12,223	\$	2,540	\$ :	5,221	\$	6,213	\$ 3	50,000	\$ 1	15,462	\$ 3	1,031	\$	460,652

By ordinance, the Village can place substantially all of its delinquent receivables on the tax rolls as a lien against real property. As a result, its uncollectible accounts are virtually nil.

# NOTES TO FINANCIAL STATEMENTS FEBRUARY 29, 2008

# C. Capital Assets

	Beginning Balance	I	ncreases	De	ecreases	Ending Balance
Governmental activities						
Capital assets, not being depreciated						
Land	\$ 213,337	\$	10,577	\$	0	\$ 223,914
Construction in Progress	 0		44,139		0	44,139
Total Capital Assets, not being depreciated	 213,337		54,716		0	268,053
Capital assets, being depreciated						
<b>Buildings and Improvements</b>	270,069		6,927		0	276,996
Land Improvements	451,426		14,280		0	465,706
Machinery and Equipment	164,717		18,725		0	183,442
Office Equipment and Fixtures	22,445		0		0	22,445
Infrastructure	2,257,617		376,835		0	2,634,452
Total capital assets, being depreciated	 3,166,274		416,767		0	3,583,041
Less accumulated depreciation for:						
Buildings and Improvements	39,356		7,116		0	46,472
Land Improvements	109,298		18,797		0	128,095
Machinery and Equipment	89,046		8,452		0	97,498
Office Equipment and Fixtures	21,805		283		0	22,088
Infrastructure	 213,003		45,227		0	258,230
Total accumulated depreciation	472,508		79,875		0	552,383
Total capital assets, being depreciated, net	 2,693,766		336,892		0	3,030,658
Governmental activities capital assets, net	\$ 2,907,103	\$	391,608	\$	0	3,298,711
Internal Service Fund net capital assets	\$ 190,587	\$	0	\$	31,079	 159,508
Net Capital Assets per Statement of Net Assets						\$ 3,458,219

# NOTES TO FINANCIAL STATEMENTS FEBRUARY 29, 2008

	Beginning Balance	Increases	Decreases	Ending Balance
Business-Type Activities				
Capital assets, not being depreciated				
Land	\$ 251,496	\$ 0	\$ 0	\$ 251,496
Total capital assets, not being depreciated	251,496	0	0	251,496
Capital assets, being depreciated				
<b>Buildings and Improvements</b>	346,375	0	0	346,375
Land Improvements	91,675	0	0	91,675
Machinery and Equipment	410,678	0	0	410,678
Office Equipment and Fixtures	24,938	0	0	24,938
Water and Sewer Systems	6,789,897	594,493	0	7,384,390
Total capital assets, being depreciated	7,663,563	594,493	0	8,258,056
Less accumulated depreciation				
Buildings and Improvements	12,406	10,713	0	23,119
Land Improvements	19,749	1,375	0	21,124
Machinery and Equipment	159,081	30,270	0	189,351
Office Equipment and Fixtures	2,405	1,960	0	4,365
Water and Sewer Systems	1,802,485	160,725	0	1,963,210
Total capital assets, being depreciated	1,996,126	205,043	0	2,201,169
Total capital assets, being depreciated, net	5,667,437	389,450	0	6,056,887
Business-type activities net capital assets	\$5,918,933	\$ 389,450	\$ 0	\$6,308,383

Depreciation expense was charged to functions/programs of the primary government as follows:

# Governmental activities:

General Government	\$ 21,412
Public Works	44,715
Recreation and Culture	13,748
Total depreciation expense - governmental activities	\$ 79,875
Business-type activities	
Water and Sewer	\$ 205,043

#### NOTES TO FINANCIAL STATEMENTS FEBRUARY 29, 2008

#### D. Interfund Receivables, Payables and Transfers

Individual fund interfund receivable and payable balances at February 29, 2008, were:

FIND		ERFUND	INTERFUND		
<u>FUND</u>	RECE	EIVABLES	PA	YABLES	
General Fund	\$	33,718	\$	0	
Special Revenue Funds					
Major Street Fund		0		5,781	
Local Street Fund		5,781		6,852	
Capital Projects Fund					
South Brownson Capital Projects Fund		500		6,713	
Clark/Whipple Capital Projects Fund		0			
Village Hall/Library Capital Projects Fund		0		27,005	
Enterprise Funds					
Sewer Fund		6,852		0	
Water Fund		0		500	
	\$	46,851	\$	46,851	

All remaining balances generally resulted from the time lag between the dates that (1) interfund goods and services are provided or reimbursable expenditures occur, (2) transactions are recorded in the accounting system, and (3) payments between funds are made. All interfund balances outstanding at February 29, 2008, are expected to be repaid within one year.

Interfund Transfers as of February 29, 2008, were:

	TRANSFERS				
		IN		OUT	
Primary Government					
General Fund	\$	435	\$	25,933	
Major Street Fund		12,321		13,281	
Local Street Fund		15,781		0	
Recreational Complex Capital Projects Fund		12,500		0	
Clark/Whipple Capital Projects Fund		0		215,000	
2007 Debt Service Fund		5,733		0	
Oil, Gas and Mineral Trust Fund		0		80,435	
Water Fund		300,200		12,321	
	\$	346,970	\$	346,970	

Transfers are used to: (1) move revenues from the fund that is required to collect them to the fund that is required or allowed to expend them; (2) move receipts restricted to or allowed for debt service from the funds collecting the receipts to the debt service fund as debt service payments become due; and (3) use

### NOTES TO FINANCIAL STATEMENTS FEBRUARY 29, 2008

unrestricted revenues collected in the General Fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

## E. Long-Term Debt

## 1. Primary Government

The following is a summary of debt transactions of the Village of Kingsley for the year ended February 29, 2008:

#### Governmental Activities:

		INST	TALLMENT				
	REVENUE	PU	<b>IRCHASE</b>	COM	PENSATED		
	BONDS	AGF	AGREEMENTS ABSENCES		BSENCES	Γ	OTAL
Debt Payable at March 1, 2007	\$1,619,000	\$	82,964	\$	4,183	\$1	,706,147
New Debt Incurred	480,000		0		633		480,633
Debt Retired	182,000		57,213		0		239,213
	*			_			
Debt Payable at February 29, 2008	\$1,917,000	\$	25,751	\$	4,816	\$1	,947,567
Due within one year	\$ 33,000	\$	25,751	\$	0	\$	58,751

Debt payable at February 29, 2008, is comprised of the following individual issues:

## NOTES TO FINANCIAL STATEMENTS FEBRUARY 29, 2008

#### Revenue Bonds:

\$1,222,000 Junior Lien Sewer Revenue Bonds, due in annual installments of \$13,000 to \$65,000 through May 1, 2044; plus interest at 4.375%.	\$ 1,187,000
\$250,000 Junior Lien Water Revenue Bonds due in annual installments of \$5,000 to \$20,000 through October 1, 2024; plus interest at 3.35% to 5.00%	250,000
\$265,000 Junior Lien Water Revenue bonds due in annual installments of \$10,000 to \$20,000 through October 1, 2024; plus interest at 4.85%	265,000
\$215,000 Limited Tax General Obligation, Series 2007 bonds due in installments of \$5,000 to \$17,000 through August 1, 2027; plus interest at 4.85%	215,000
Notes Payable:	
\$125,000 Department of Public Works Installment Agreement payable in annual installments of \$2,850 including interest at 4.40%.	25,751
Other Long-Term Debt: Accumulated sick pay owed to Village employees	4,816
	\$ 1,947,567

The annual requirements to amortize these debts outstanding other than compensated absences as of February 29, 2008, including interest payments of \$1,589,834, are as follows:

# NOTES TO FINANCIAL STATEMENTS FEBRUARY 29, 2008

			INST	ALLMENT			
YEAR ENDING	RE	REVENUE		RCHASE			
FEBRUARY 28,	E	BONDS		EEMENTS	TOTAL		
2009							
PRINCIPAL	\$	28,000	\$	25,751	\$	53,751	
INTEREST		85,733		1,422		87,155	
TOTAL	-	113,733		27,173		140,906	
2010							
PRINCIPAL		35,000		0		35,000	
INTEREST		84,394		0		84,394	
TOTAL		119,394		0		119,394	
2011							
PRINCIPAL		36,000		0		36,000	
INTEREST		82,816		0		82,816	
TOTAL	-	118,816		0		118,816	
2012							
PRINCIPAL		37,000		0		37,000	
INTEREST		81,186		0		81,186	
TOTAL		118,186		0		118,186	
2013							
PRINCIPAL		44,000		0		44,000	
INTEREST		79,482		0		79,482	
TOTAL		123,482		0		123,482	
2014-2018							
PRINCIPAL		300,000		0		300,000	
INTEREST		361,473		0		361,473	
TOTAL		661,473		0		661,473	
2019-2023							
PRINCIPAL		365,000		0		365,000	
INTEREST		286,482		0		286,482	
TOTAL		651,482		0		651,482	
2024-2028							
PRINCIPAL		293,000		0		293,000	
INTEREST		200,755		0		200,755	
TOTAL		493,755		0		493,755	

# NOTES TO FINANCIAL STATEMENTS FEBRUARY 29, 2008

	INSTALLMENT						
YEAR	REVENUE	PURCHASE					
ENDING FEBRUARY 28,	BONDS	<b>AGREEMENT</b>	TOTAL				
2029-2033							
PRINCIPAL	171,000	0	171,000				
INTEREST	152,361	0	152,361				
TOTAL	323,361	0	323,361				
2034-2038							
PRINCIPAL	215,000	0	215,000				
INTEREST	110,359	0	110,359				
TOTAL	325,359	0	325,359				
2039-2043							
PRINCIPAL	267,000	0	267,000				
INTEREST	57,771	0	57,771				
TOTAL	324,771	0	324,771				
2044-2048							
PRINCIPAL	126,000	0	126,000				
INTEREST	5,600	0	5,600				
TOTAL	131,600	0	131,600				
GRAND TOTAL							
PRINCIPAL	1,917,000	25,751	1,942,751				
INTEREST	1,588,412	1,422	1,589,834				
TOTAL	\$ 3,505,412	\$ 27,173	\$ 3,532,585				

# 2. Component Units

The following is a summary of debt transactions of the Village of Kingsley's discretely presented component units for the year ended February 29, 2008.

		TAX
	IN	ICREMENT BOND
Debt Payable at March 1, 2007	\$	230,000
New Debt Incurred		0
Debt Retired		(5,000)
Debt Payable at February 29, 2008	\$	225,000
Due within one year	\$_	5,000
Debt Payable at February 29, 2008, is comprised of the following issue	es:	
\$230,000 Downtown Development Authority Tax Increment Bonds, Series 2006 due in annual installments of \$5,000 to \$20,000 through		
June 1, 2025; interest at 3.80 to 4.80 percent.	\$_	225,000

# NOTES TO FINANCIAL STATEMENTS FEBRUARY 29, 2008

The annual requirements to amortize this debt as of February 29, 2008, are as follows:

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		$\overline{}$	

2009         \$ 5,000           INTEREST         9,585           TOTAL         14,585           2010         ************************************	ENDING FEBRUARY 29,		TOTAL
INTEREST         9,585           TOTAL         14,585           2010	2009		
TOTAL         14,585           2010         5,000           PRINCIPAL         5,000           INTEREST         9,393           TOTAL         14,393           2011         10,000           INTEREST         9,100           TOTAL         19,100           2012         10,000           PRINCIPAL         10,000           INTEREST         8,705           TOTAL         18,705           2013         18,705           PRINCIPAL         10,000           INTEREST         8,305           TOTAL         18,305           2014-2018         90,335           PRINCIPAL         55,000           INTEREST         35,335           TOTAL         90,335           2019-2023         75,000           PRINCIPAL         75,000           INTEREST         21,192           TOTAL         96,192           2024-2026         PRINCIPAL         55,000           INTEREST         4,155           TOTAL         59,155           GRAND TOTAL         225,000           INTEREST         105,770	PRINCIPAL	\$	5,000
2010         FRINCIPAL         5,000           INTEREST         9,393           TOTAL         14,393           2011         10,000           PRINCIPAL         10,000           INTEREST         9,100           TOTAL         19,100           2012         8,705           PRINCIPAL         10,000           INTEREST         8,705           TOTAL         18,705           2013         98,705           TOTAL         10,000           INTEREST         8,305           TOTAL         18,305           2014-2018         90           PRINCIPAL         55,000           INTEREST         35,335           TOTAL         90,335           2019-2023         90,335           PRINCIPAL         75,000           INTEREST         21,192           TOTAL         96,192           2024-2026         PRINCIPAL         55,000           INTEREST         4,155           TOTAL         59,155           GRAND TOTAL         70,000           INTEREST         10,5,770	INTEREST		9,585
PRINCIPAL         5,000           INTEREST         9,393           TOTAL         14,393           2011         10,000           PRINCIPAL         19,000           INTEREST         9,100           TOTAL         19,100           2012         2012           PRINCIPAL         10,000           INTEREST         8,705           TOTAL         18,705           2013         10,000           PRINCIPAL         10,000           INTEREST         8,305           TOTAL         18,305           2014-2018         90,335           PRINCIPAL         55,000           INTEREST         35,335           TOTAL         90,335           2019-2023         96,192           PRINCIPAL         75,000           INTEREST         21,192           TOTAL         96,192           2024-2026         PRINCIPAL         55,000           INTEREST         4,155           TOTAL         59,155           GRAND TOTAL         225,000           INTEREST         105,770	TOTAL		14,585
INTEREST         9,393           TOTAL         14,393           2011         10,000           PRINCIPAL         10,000           INTEREST         9,100           TOTAL         19,100           2012         2012           PRINCIPAL         10,000           INTEREST         8,705           TOTAL         18,705           2013         10,000           INTEREST         8,305           TOTAL         18,305           2014-2018         55,000           INTEREST         35,335           TOTAL         90,335           2019-2023         700           PRINCIPAL         75,000           INTEREST         21,192           TOTAL         96,192           2024-2026         700           PRINCIPAL         55,000           INTEREST         4,155           TOTAL         59,155           GRAND TOTAL         70,000           PRINCIPAL         50,000           INTEREST         4,155           TOTAL         59,155           GRAND TOTAL         70,000           PRINCIPAL         70,000	2010		
TOTAL         14,393           2011         10,000           PRINCIPAL         10,000           INTEREST         9,100           TOTAL         19,100           2012         10,000           PRINCIPAL         10,000           INTEREST         8,705           TOTAL         18,705           2013         10,000           INTEREST         8,305           TOTAL         18,305           2014-2018         55,000           INTEREST         35,335           TOTAL         90,335           2019-2023         90,335           PRINCIPAL         75,000           INTEREST         21,192           TOTAL         96,192           2024-2026         9RINCIPAL         55,000           INTEREST         4,155           TOTAL         59,155           GRAND TOTAL         59,155           GRAND TOTAL         225,000           INTEREST         105,770	PRINCIPAL		5,000
2011       PRINCIPAL       10,000         INTEREST       9,100         TOTAL       19,100         2012       PRINCIPAL       10,000         INTEREST       8,705         TOTAL       18,705         2013       10,000         INTEREST       8,305         TOTAL       10,000         INTEREST       8,305         TOTAL       18,305         2014-2018       55,000         INTEREST       35,335         TOTAL       90,335         2019-2023       78,000         INTEREST       21,192         TOTAL       96,192         2024-2026       78,000         PRINCIPAL       55,000         INTEREST       4,155         TOTAL       59,155         GRAND TOTAL       79,155         GRAND TOTAL       225,000         INTEREST       105,770	INTEREST		9,393
PRINCIPAL         10,000           INTEREST         9,100           TOTAL         19,100           2012         ***           PRINCIPAL         10,000           INTEREST         8,705           TOTAL         18,705           2013         ***           PRINCIPAL         10,000           INTEREST         8,305           TOTAL         18,305           2014-2018         ***           PRINCIPAL         55,000           INTEREST         35,335           TOTAL         90,335           2019-2023         ***           PRINCIPAL         75,000           INTEREST         21,192           TOTAL         96,192           2024-2026         ***           PRINCIPAL         55,000           INTEREST         4,155           TOTAL         59,155           GRAND TOTAL         **           PRINCIPAL         225,000           INTEREST         105,770	TOTAL		14,393
INTEREST       9,100         TOTAL       19,100         2012       19,100         PRINCIPAL       10,000         INTEREST       8,705         TOTAL       18,705         2013       10,000         PRINCIPAL       10,000         INTEREST       8,305         TOTAL       18,305         2014-2018       55,000         INTEREST       35,335         TOTAL       90,335         2019-2023       75,000         INTEREST       21,192         TOTAL       96,192         2024-2026       PRINCIPAL       55,000         INTEREST       4,155         TOTAL       59,155         GRAND TOTAL       59,155         GRAND TOTAL       225,000         INTEREST       105,770	2011		
TOTAL       19,100         2012       10,000         PRINCIPAL       10,000         INTEREST       8,705         TOTAL       18,705         2013       10,000         PRINCIPAL       10,000         INTEREST       8,305         TOTAL       18,305         2014-2018       55,000         PRINCIPAL       55,000         INTEREST       35,335         TOTAL       90,335         2019-2023       75,000         PRINCIPAL       75,000         INTEREST       21,192         TOTAL       96,192         2024-2026       PRINCIPAL       55,000         INTEREST       4,155         TOTAL       59,155         GRAND TOTAL       59,155         GRAND TOTAL       225,000         INTEREST       105,770	PRINCIPAL		10,000
2012       PRINCIPAL       10,000         INTEREST       8,705         TOTAL       18,705         2013       10,000         PRINCIPAL       10,000         INTEREST       8,305         TOTAL       18,305         2014-2018       8         PRINCIPAL       55,000         INTEREST       35,335         TOTAL       90,335         2019-2023       75,000         INTEREST       21,192         TOTAL       96,192         2024-2026       9         PRINCIPAL       55,000         INTEREST       4,155         TOTAL       59,155         GRAND TOTAL       59,155         GRAND TOTAL       225,000         INTEREST       105,770	INTEREST		9,100
PRINCIPAL       10,000         INTEREST       8,705         TOTAL       18,705         2013       10,000         PRINCIPAL       10,000         INTEREST       8,305         TOTAL       18,305         2014-2018       55,000         INTEREST       35,335         TOTAL       90,335         2019-2023       75,000         INTEREST       21,192         TOTAL       96,192         2024-2026       9RINCIPAL       55,000         INTEREST       4,155         TOTAL       59,155         GRAND TOTAL       59,155         GRAND TOTAL       225,000         INTEREST       105,770	TOTAL		19,100
INTEREST       8,705         TOTAL       18,705         2013       10,000         PRINCIPAL       10,000         INTEREST       8,305         TOTAL       18,305         2014-2018       55,000         INTEREST       35,335         TOTAL       90,335         2019-2023       75,000         INTEREST       21,192         TOTAL       96,192         2024-2026       9RINCIPAL       55,000         INTEREST       4,155         TOTAL       59,155         GRAND TOTAL       59,155         GRAND TOTAL       225,000         INTEREST       105,770	2012		_
TOTAL       18,705         2013       10,000         PRINCIPAL       10,000         INTEREST       8,305         TOTAL       18,305         2014-2018       55,000         INTEREST       35,335         TOTAL       90,335         2019-2023       75,000         INTEREST       21,192         TOTAL       96,192         2024-2026       75,000         INTEREST       4,155         TOTAL       59,155         GRAND TOTAL       59,155         GRAND TOTAL       225,000         INTEREST       105,770	PRINCIPAL		10,000
2013       10,000         INTEREST       8,305         TOTAL       18,305         2014-2018       55,000         PRINCIPAL       55,000         INTEREST       35,335         TOTAL       90,335         2019-2023       75,000         INTEREST       21,192         TOTAL       96,192         2024-2026       9RINCIPAL       55,000         INTEREST       4,155         TOTAL       59,155         GRAND TOTAL       99,155         GRAND TOTAL       225,000         INTEREST       105,770	INTEREST		8,705
PRINCIPAL       10,000         INTEREST       8,305         TOTAL       18,305         2014-2018       55,000         PRINCIPAL       55,000         INTEREST       35,335         TOTAL       90,335         2019-2023       75,000         INTEREST       21,192         TOTAL       96,192         2024-2026       97         PRINCIPAL       55,000         INTEREST       4,155         TOTAL       59,155         GRAND TOTAL       70         PRINCIPAL       225,000         INTEREST       105,770	TOTAL		18,705
INTEREST       8,305         TOTAL       18,305         2014-2018       55,000         PRINCIPAL       55,000         INTEREST       35,335         TOTAL       90,335         2019-2023       75,000         INTEREST       21,192         TOTAL       96,192         2024-2026       9RINCIPAL       55,000         INTEREST       4,155         TOTAL       59,155         GRAND TOTAL       59,155         GRAND TOTAL       225,000         INTEREST       105,770	2013		_
TOTAL       18,305         2014-2018       55,000         PRINCIPAL       55,000         INTEREST       35,335         TOTAL       90,335         2019-2023       75,000         INTEREST       21,192         TOTAL       96,192         2024-2026       9RINCIPAL       55,000         INTEREST       4,155         TOTAL       59,155         GRAND TOTAL       59,155         GRAND TOTAL       225,000         INTEREST       105,770	PRINCIPAL		10,000
2014-2018       55,000         PRINCIPAL       55,000         INTEREST       35,335         TOTAL       90,335         2019-2023       75,000         INTEREST       21,192         TOTAL       96,192         2024-2026       96,192         PRINCIPAL       55,000         INTEREST       4,155         TOTAL       59,155         GRAND TOTAL       59,155         GRAND TOTAL       225,000         INTEREST       105,770	INTEREST	<u> </u>	8,305
PRINCIPAL       55,000         INTEREST       35,335         TOTAL       90,335         2019-2023       75,000         PRINCIPAL       75,000         INTEREST       21,192         TOTAL       96,192         2024-2026       80         PRINCIPAL       55,000         INTEREST       4,155         TOTAL       59,155         GRAND TOTAL       225,000         INTEREST       105,770	TOTAL		18,305
INTEREST       35,335         TOTAL       90,335         2019-2023       75,000         INTEREST       21,192         TOTAL       96,192         2024-2026       97         PRINCIPAL       55,000         INTEREST       4,155         TOTAL       59,155         GRAND TOTAL       225,000         INTEREST       105,770	2014-2018		
TOTAL       90,335         2019-2023       75,000         PRINCIPAL       75,000         INTEREST       21,192         TOTAL       96,192         PRINCIPAL       55,000         INTEREST       4,155         TOTAL       59,155         GRAND TOTAL       225,000         INTEREST       105,770	PRINCIPAL		55,000
2019-2023       75,000         PRINCIPAL       75,000         INTEREST       21,192         TOTAL       96,192         2024-2026       55,000         INTEREST       4,155         TOTAL       59,155         GRAND TOTAL       75,000         INTEREST       105,770	INTEREST	<u> </u>	35,335
PRINCIPAL       75,000         INTEREST       21,192         TOTAL       96,192         2024-2026	TOTAL		90,335
INTEREST       21,192         TOTAL       96,192         2024-2026       55,000         INTEREST       4,155         TOTAL       59,155         GRAND TOTAL       225,000         INTEREST       105,770	2019-2023		_
TOTAL       96,192         2024-2026	PRINCIPAL		75,000
2024-2026       55,000         PRINCIPAL       55,000         INTEREST       4,155         TOTAL       59,155         GRAND TOTAL       PRINCIPAL         PRINCIPAL       225,000         INTEREST       105,770	INTEREST		21,192
PRINCIPAL       55,000         INTEREST       4,155         TOTAL       59,155         GRAND TOTAL       225,000         INTEREST       105,770	TOTAL		96,192
INTEREST       4,155         TOTAL       59,155         GRAND TOTAL       225,000         INTEREST       105,770	2024-2026		
TOTAL       59,155         GRAND TOTAL       225,000         INTEREST       105,770	PRINCIPAL		55,000
GRAND TOTAL PRINCIPAL 225,000 INTEREST 105,770	INTEREST		4,155
PRINCIPAL 225,000 INTEREST 105,770	TOTAL		59,155
INTEREST 105,770	GRAND TOTAL		
	PRINCIPAL		225,000
TOTAL \$ 330,770	INTEREST		105,770
	TOTAL	\$	330,770

#### NOTES TO FINANCIAL STATEMENTS FEBRUARY 29, 2008

#### IV. OTHER INFORMATION

#### A. Risk Management

The Village is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees, and natural disasters.

The Village participates in two distinct pools of municipalities within the State of Michigan for self-insuring property and casualty and worker's disability compensation. The pools are considered public entity risk pools. The Village pays annual premiums to each pool for the respective insurance coverage. In the event a pool's total claims and expenses for a policy year exceed the total normal annual premiums for said years, all members of the specific pool's policy year may be subject to special assessment to make up the deficiency. Each of the pools maintain reinsurance for claims in excess of \$500,000 for each occurrence with the overall maximum coverage being unlimited. The Village has not been informed to any special assessments being required for the current year or the three prior years.

The Village continued to carry commercial insurance for other risks of loss, including employee health and accident insurance.

#### **B.** Construction Commitments

The Village had construction commitments of approximately \$291,300 for the M-113 project at February 29, 2008.

#### C. Prior Period Adjustment

During the current year it was determined that in the prior year an advance from the Sewer Fund to the General Fund for land was improperly recorded. To correct this error, beginning fund balance of the General Fund decreased by \$150,008 and the beginning fund balance of the Sewer Fund increased by \$149,008 (\$1,000 of the advance was already accounted for on the balance sheet).

#### **D.** Retirement Benefits

Retirement benefits are provided to full-time Village employees through contributions to individual retirement accounts. Such contributions equal three percent of each employee's base pay. Individual retirement account balances become the property of the employee immediately. Therefore, there are no plan assets or liabilities which would be included as part of the Village reporting entity. Covered wages were \$159,382 and total wages were \$190,478.

# VILLAGE OF KINGSLEY, MICHIGAN REQUIRED SUPPLEMENTARY INFORMATION BUDGETARY COMPARISON SCHEDULE MAJOR GOVERNMENTAL FUNDS

#### YEAR ENDED FEBRUARY 29, 2008

	GENERAL FUND MAJOR STREET FUND			LOCA	AL STREET	FUND	RECREATIONAL COMPLEX CAPITAL PROJECT FUND					
	ORIGINAL	FINAL		ORIGINAL	FINAL		ORIGINAL	FINAL		ORIGINAL	FINAL	
	BUDGET	BUDGET	ACTUAL	BUDGET	BUDGET	ACTUAL	BUDGET	BUDGET	ACTUAL	BUDGET	BUDGET	ACTUAL
Taxes	\$ 240,750	\$ 240,750	\$ 253,348	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Licenses and Permits	9,150	9,150	9,474	0	0	0	0	0	0	0	0	0
Federal Grants	0	0	0	0	0	145,355	0	0	0	0	0	0
State Grants	110,000	110,000	149,575	70,000	70,000	68,035	33,000	33,000	33,383	0	0	16,903
Contributions from Local Units	0	0	0	0	0	0	0	0	0	0	0	38,500
Interest and Rents	35,000	35,000	44,704	3,000	3,000	2,207	800	800	456	1,500	1,500	963
Other Revenue	122,825	122,825	102,659	0	0	0	0	0	0	0	0	2,632
Total Revenues	517,725	517,725	559,760	73,000	73,000	215,597	33,800	33,800	33,839	1,500	1,500	58,998
Legislative	40,000	40,000	25,145	0	0	0	0	0	0	0	0	0
General Government	237,400	237,400	165,866	0	0	0	0	0	0	0	0	0
Public Safety	7,500	7,500	6,872	0	0	0	0	0	0	0	0	0
Public Works	247,000	247,000	202,946	135,500	135,500	79,003	52,300	52,300	56,498	0	0	0
Planning	29,500	29,500	29,562	0	0	0	0	0	0	0	0	0
Recreation and Culture	0	0	1,350	0	0	0	0	0	0	38,150	38,150	56,307
Other Functions	203,400	203,400	66,242	0	0	0	0	0	0	0	0	0
Total Expenditures	764,800	764,800	497,983	135,500	135,500	79,003	52,300	52,300	56,498	38,150	38,150	56,307
Excess (Deficiency) of Revenues												
Over Expenditures	(247,075)	(247,075)	61,777	(62,500)	(62,500)	136,594	(18,500)	(18,500)	(22,659)	(36,650)	(36,650)	2,691
Loan Proceeds	0	0	0	0	0	0	0	0	0	0	0	0
Transfers In	0	0	435	0	0	12,321	7,500	7,500	15,781	27,150	27,150	12,500
Transfers Out	(12,000)	(12,000)	(25,933)	(7,500)	(7,500)	(13,281)	0	0	0	0	0	0
Total Other Financing Sources (Uses)	(12,000)	(12,000)	(25,498)	(7,500)	(7,500)	(960)	7,500	7,500	15,781	27,150	27,150	12,500
Net Change in Fund Balance	(259,075)	(259,075)	36,279	(70,000)	(70,000)	135,634	(11,000)	(11,000)	(6,878)	(9,500)	(9,500)	15,191
FUND BALANCE - Beginning of Year	249,075	249,075	233,015	70,000	70,000	60,628	11,000	11,000	6,878	11,000	11,000	11,726
FUND BALANCE - End of Year	\$ (10,000)	\$ (10,000)	\$ 269,294	\$ 0	\$ 0	\$ 196,262	\$ 0	\$ 0	\$ 0	\$ 1,500	\$ 1,500	\$ 26,917

# COMPONENT UNIT REQUIRED SUPPLEMENTARY INFORMATION DOWNTOWN DEVELOPMENT AUTHORITY FUND COMPARATIVE BALANCE SHEET

AGGETTG	FEBRUARY 29 2008		FEE	3RUARY 28 2007
<u>ASSETS</u>				
Cash Receivables	\$	140,897	\$	151,347
Taxes		1,671		290
Due from Other Governments		695		353
TOTAL ASSETS	\$	143,263	\$	151,990
LIABILITIES AND FUND BALANCE				
<u>LIABILITIES</u>				
Due to Other Governments	\$	15,162	\$	7,111
Deferred Revenue		98,200		135,000
TOTAL LIABILITIES		113,362		142,111
FUND BALANCE				
Unreserved		29,901		9,879
TOTAL LIABILITIES AND FUND BALANCE	\$	143,263	\$	151,990

# COMPONENT UNIT REQUIRED SUPPLEMENTARY INFORMATION DOWNTOWN DEVELOPMENT AUTHORITY FUND

# COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

	FEBRUARY 29 2008		FEB	3RUARY 28 2007
<u>REVENUES</u>				
Taxes				
Property Taxes	\$	32,812	\$	23,129
Federal Grants				
State Transportation Fund		36,800		0
Interest and Rents				
Interest		6,270		8,968
Total Revenues		75,882		32,097
EXPENDITURES				
Public Works				
Professional Services		650		830
Capital Outlay				
Street Construction		40,401		259,512
Other Expenses				
Miscellaneous		34		101
Debt Service				
Principal		5,000		0
Interest		9,775		4,222
Total Expenditures		55,860		264,665
Excess (Deficiency) of Revenues Over Expenditures		20,022		(232,568)
OTHER FINANCING SOURCES (USES)				
Bond Proceeds		0		230,000
Net Change in Fund Balance		20,022		(2,568)
FUND BALANCE - Beginning of Year		9,879		12,447
FUND BALANCE - End of Year	\$	29,901	\$	9,879

# GENERAL FUND COMPARATIVE BALANCE SHEET

# <u>ASSETS</u>

	FEE	FEBRUARY 29		FEBRUARY 28	
		2008		2007	
Cash					
Checking Account	\$	66,569	\$	33,811	
Savings Accounts		148,499		199,020	
Imprest (Petty)		50		50	
Receivables					
Taxes		580		580	
Accounts		16,582		1,342	
Due from Other Governments		20,800		22,668	
Due from Other Funds					
South Brownson Capital Projects		6,713		6,713	
Sewer Fund		0		1,000	
Parks and Recreation Fund		0		5,000	
Village Hall / Library Capital Projects Fund		27,005		0	
Prepaid Expenditures		14,677		0	
TOTAL ASSETS	\$	301,475	\$	270,184	
LIABILITIES AND FUND BALANC	<u>E</u>				
<u>LIABILITIES</u>					
Accounts Payable	\$	20,547	\$	15,674	
Due to Other Funds					
Equipment Fund		0		4,100	
Due to Other Governments		5,013		5,015	
Advances from Other Funds		143,008		150,008	
Customer Deposits		9,561		9,730	
Accrued Wages		3,060		1,650	
Total Liabilities		181,189		186,177	
FUND BALANCE					
Reserved for:					
Prepaid Expenditures		14,677		0	
Advances		105,609		0	
Unreserved		0		84,007	
Total Fund Balance		120,286		84,007	
TOTAL LIABILITIES AND FUND BALANCE	\$	301,475	\$	270,184	

# GENERAL FUND COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

	FEE	BRUARY 29	FEE	BRUARY 28
REVENUES		2008		2007
Taxes	\$	253,348	\$	233,578
Licenses and Permits		9,474		9,406
State Grants		149,575		132,031
Interest and Rents		44,704		36,259
Other Revenues		102,659		104,283
Total Revenues		559,760		515,557
<u>EXPENDITURES</u>				
Legislative		25,145		21,333
General Government		165,866		369,915
Public Safety		6,872		6,355
Public Works		202,946		211,599
Planning		29,562		27,118
Recreation and Cultural		1,350		0
Other Functions		66,242		101,762
Total Expenditures		497,983		738,082
Excess (Deficiency) of Revenues Over Expenditures		61,777		(222,525)
OTHER FINANCING SOURCES (USES)				
Transfers In		435		62,707
Transfers Out		(25,933)		(2,154)
Total Other Financing Sources (Uses)		(25,498)		60,553
Net Change in Fund Balance		36,279		(161,972)
FUND BALANCE - Beginning of Year		84,007		245,979
FUND BALANCE - End of Year	\$	120,286	\$	84,007

# GENERAL FUND COMPARATIVE ANALYSIS OF REVENUES

	FEBRUAR 2008	Y 29 FE	FEBRUARY 28 2007	
<u>TAXES</u>				
Property Taxes	\$ 251,	,325 \$	230,991	
Property Tax Administration Fee	1,	,330	1,210	
Trailer Park Fees		672	1,334	
Penalties and Interest		21	43	
Total Taxes	253,	,348	233,578	
LICENSES AND PERMITS				
Land Use Permits		490	1,005	
Franchise Fees	8,	,984	8,401	
Total Licenses and Permits	9,	,474	9,406	
STATE GRANTS				
Sales Tax	149,	,575	132,031	
INTEREST AND RENTS				
Interest	9,	,419	11,683	
Tower Rent	35,	,285	24,576	
Total Interest and Rents	44,	,704	36,259	
OTHER REVENUE				
Wage Reimbursements	101,	,410	98,996	
Refunds and Miscellaneous	1,	,249	5,287	
Total Other Revenue	102,	659	104,283	
TOTAL REVENUES	\$ 559.	,760 \$	515,557	

# GENERAL FUND COMPARATIVE ANALYSIS OF EXPENDITURES

	FEE	FEBRUARY 29 2008		RUARY 28 2007
<u>LEGISLATIVE</u>				
Village Council				
Salaries and Wages				
Council	\$	17,228	\$	8,125
Office Supplies		249		634
Operating Supplies		223		0
Membership and Dues		2,070		2,292
Professional Services		1,084		1,842
Contracted Services		3,322		6,231
Printing and Publishing		969		1,657
Miscellaneous		0		552
Total Legislative		25,145		21,333
GENERAL GOVERNMENT				
Manager				
Salaries and Wages		45,095		70,390
Office Supplies		852		349
Professional Services		0		33
Transportation		415		819
Printing and Publishing		0		562
Repairs and Maintenance		0		35
Dues and Fees		110		1,389
Education and Training		545		345
Elections				
Salaries and Wages		534		0
Office Supplies		459		0
Operating Supplies		33		0
Professional Fees		1,429		0
Printing and Publishing		217		34
Independent Audit				
Professional Services		1,750		14,000
Attorney				
Legal Fees		12,700		7,514

# GENERAL FUND COMPARATIVE ANALYSIS OF EXPENDITURES

	FEBRUARY 29 2008	FEBRUARY 28 2007
Village Clerk's Office		
Salaries and Wages	30,516	33,108
Office Supplies	2,498	3,201
Postage	2,672	1,792
Operating Supplies	107	91
Professional Fees	10	163
Transportation	0	176
Printing and Publishing	103	0
Dues and Fees	50	50
Education and Training	0	205
Downtown Development Authority		
Supplies	0	77
Professional Services	609	650
Transportation	0	73
Printing and Publishing	0	59
Education and Training	0	160
Treasurer's Office		
Salaries and Wages	5,179	1,646
Office Supplies	0	273
Contracted Services	340	0
Dues and Fees	35	365
Miscellaneous	261	0
Buildings and Grounds - Village Hall		
Salaries and Wages	429	68
Office Supplies	705	857
Operating Supplies	2,078	3,706
Professional Fees	3,889	15,758
Contracted Services	5,047	4,958
Communications	8,135	9,107
Utilities	1,894	6,074
Repairs and Maintenance	676	460
Equipment Rental	18,924	15,830
Dues and Fees	66	530
Capital Outlay	17,504	175,008
Total General Government	165,866	369,915

# GENERAL FUND COMPARATIVE ANALYSIS OF EXPENDITURES

PUBLIC SAFETY           Aid to Other Governmental Units         6,872         6,355           PUBLIC WORKS           Department of Public Works         81,017         78,456           Office Supplies         199         1,475           Operating Supplies         490         442           Professional Services         1,019         37           Contracted Services         42,285         63,035           Communications         1,100         900           Printing and Publishing         0         31           Utilities         3,479         1,242           Hydrant Maintenance         784         674           Clothing Allowance         784         674           Street Lighting         1,475         0           Repairs and Maintenance         1,475         0           Utilities         17,062         14,131           Total Public Works         202,946         211,599           PLANNING           Planning and Zoning Board         44,421         13,164           Salaries and Wages         14,421         13,164           Professional Services         12,804         12,774           Printing and Publishing </th <th></th> <th>FEBRUARY 29 2008</th> <th>FEBRUARY 28 2007</th>		FEBRUARY 29 2008	FEBRUARY 28 2007
PUBLIC WORKS           Department of Public Works         81,017         78,456           Office Supplies         199         1,475           Operating Supplies         490         442           Professional Services         1,019         37           Contracted Services         42,285         63,035           Communications         1,100         900           Printing and Publishing         0         31           Utilities         3,479         1,242           Hydrant Maintenance         54,036         51,176           Clothing Allowance         784         674           Street Lighting         1,475         0           Repairs and Maintenance         1,475         0           Utilities         17,062         14,131           Total Public Works         202,946         211,599           PLANNING           Planning and Zoning Board         34         14,421         13,164           Professional Services         12,804         12,774           Printing and Publishing         2,059         827           Dues and Fees         100         0           Supplies         118         43           Transporta	PUBLIC SAFETY		·
Department of Public Works           Wages         81,017         78,456           Office Supplies         199         1,475           Operating Supplies         490         442           Professional Services         1,019         37           Contracted Services         42,285         63,035           Communications         1,100         900           Printing and Publishing         0         31           Utilities         3,479         1,242           Hydrant Maintenance         54,036         51,176           Clothing Allowance         784         674           Street Lighting         1,475         0           Repairs and Maintenance         1,475         0           Utilities         17,062         14,131           Total Public Works         202,946         211,599           PLANNING           Planning and Zoning Board         3         14,421         13,164           Professional Services         12,804         12,774           Printing and Publishing         2,059         827           Dues and Fees         100         0           Supplies         118         43           Transp	Aid to Other Governmental Units	6,872	6,355
Wages         81,017         78,456           Office Supplies         199         1,475           Operating Supplies         490         442           Professional Services         1,019         37           Contracted Services         42,285         63,035           Communications         1,100         900           Printing and Publishing         0         31           Utilities         3,479         1,242           Hydrant Maintenance         54,036         51,176           Clothing Allowance         784         674           Street Lighting         8         674           Repairs and Maintenance         1,475         0           Utilities         17,062         14,131           Total Public Works         202,946         211,599           PLANNING           Planning and Zoning Board         14,421         13,164           Professional Services         12,804         12,774           Printing and Publishing         2,059         827           Dues and Fees         100         0           Supplies         118         43           Transportation         15         28           Education a	PUBLIC WORKS		
Office Supplies         199         1,475           Operating Supplies         490         442           Professional Services         1,019         37           Contracted Services         42,285         63,035           Communications         1,100         900           Printing and Publishing         0         31           Utilities         3,479         1,242           Hydrant Maintenance         54,036         51,176           Clothing Allowance         784         674           Street Lighting         784         674           Repairs and Maintenance         1,475         0           Utilities         17,062         14,131           Total Public Works         202,946         211,599           PLANNING         9         14,421         13,164           Professional Services         12,804         12,774           Printing and Publishing         2,059         827           Dues and Fees         100         0           Supplies         118         43           Transportation         15         28           Education and Training         45         282           Total Planning         29,562 <t< td=""><td>Department of Public Works</td><td></td><td></td></t<>	Department of Public Works		
Operating Supplies         490         442           Professional Services         1,019         37           Contracted Services         42,285         63,035           Communications         1,100         900           Printing and Publishing         0         31           Utilities         3,479         1,242           Hydrant Maintenance         54,036         51,176           Clothing Allowance         784         674           Street Lighting         8         674           Repairs and Maintenance         1,475         0           Utilities         17,062         14,131           Total Public Works         202,946         211,599           PLANNING           Planning and Zoning Board         14,421         13,164           Professional Services         12,804         12,774           Printing and Publishing         2,059         827           Dues and Fees         100         0           Supplies         118         43           Transportation         15         28           Education and Training         45         282           Total Planning         29,562         27,118 <t< td=""><td>Wages</td><td>81,017</td><td>78,456</td></t<>	Wages	81,017	78,456
Professional Services         1,019         37           Contracted Services         42,285         63,035           Communications         1,100         900           Printing and Publishing         0         31           Utilities         3,479         1,242           Hydrant Maintenance         54,036         51,176           Clothing Allowance         784         674           Street Lighting         8         674           Repairs and Maintenance         1,475         0           Utilities         17,062         14,131           Total Public Works         202,946         211,599           PLANNING         202,946         211,599           PLANNING         12,804         12,774           Printing and Zoning Board         12,804         12,774           Printing and Publishing         2,059         827           Dues and Fees         100         0           Supplies         118         43           Transportation         15         28           Education and Training         45         282           Total Planning         29,562         27,118           RECREATION AND CULTURE           Parks and R	Office Supplies	199	1,475
Contracted Services         42,285         63,035           Communications         1,100         900           Printing and Publishing         0         31           Utilities         3,479         1,242           Hydrant Maintenance         54,036         51,176           Clothing Allowance         784         674           Street Lighting         8         674           Repairs and Maintenance         1,475         0           Utilities         17,062         14,131           Total Public Works         202,946         211,599           PLANNING         2         20,946         211,599           PLANNING         12,804         12,774           Printing and Zoning Board         12,804         12,774           Printing and Publishing         2,059         827           Dues and Fees         100         0           Supplies         118         43           Transportation         15         28           Education and Training         45         282           Total Planning         29,562         27,118           RECREATION AND CULTURE Parks and Recreation         29,562         27,118	Operating Supplies	490	442
Communications         1,100         900           Printing and Publishing         0         31           Utilities         3,479         1,242           Hydrant Maintenance         54,036         51,176           Clothing Allowance         784         674           Street Lighting         8         674           Repairs and Maintenance         1,475         0           Utilities         17,062         14,131           Total Public Works         202,946         211,599           PLANNING         Planning and Zoning Board           Salaries and Wages         14,421         13,164           Professional Services         12,804         12,774           Printing and Publishing         2,059         827           Dues and Fees         100         0           Supplies         118         43           Transportation         15         28           Education and Training         45         282           Total Planning         29,562         27,118           RECREATION AND CULTURE         Parks and Recreation	Professional Services	1,019	37
Printing and Publishing         0         31           Utilities         3,479         1,242           Hydrant Maintenance         54,036         51,176           Clothing Allowance         784         674           Street Lighting         8         674           Repairs and Maintenance         1,475         0           Utilities         17,062         14,131           Total Public Works         202,946         211,599           PLANNING         2         202,946         211,599           PLANNING         3         14,421         13,164           Professional Services         12,804         12,774           Printing and Publishing         2,059         827           Dues and Fees         100         0           Supplies         118         43           Transportation         15         28           Education and Training         45         282           Total Planning         29,562         27,118           RECREATION AND CULTURE           Parks and Recreation	Contracted Services	42,285	63,035
Utilities       3,479       1,242         Hydrant Maintenance       54,036       51,176         Clothing Allowance       784       674         Street Lighting       Repairs and Maintenance       1,475       0         Utilities       17,062       14,131         Total Public Works       202,946       211,599         PLANNING         Planning and Zoning Board       Salaries and Wages       14,421       13,164         Professional Services       12,804       12,774         Printing and Publishing       2,059       827         Dues and Fees       100       0         Supplies       118       43         Transportation       15       28         Education and Training       45       282         Total Planning       29,562       27,118         RECREATION AND CULTURE Parks and Recreation       Parks and Recreation	Communications	1,100	900
Utilities       3,479       1,242         Hydrant Maintenance       54,036       51,176         Clothing Allowance       784       674         Street Lighting       Repairs and Maintenance       1,475       0         Utilities       17,062       14,131         Total Public Works       202,946       211,599         PLANNING         Planning and Zoning Board       Salaries and Wages       14,421       13,164         Professional Services       12,804       12,774         Printing and Publishing       2,059       827         Dues and Fees       100       0         Supplies       118       43         Transportation       15       28         Education and Training       45       282         Total Planning       29,562       27,118         RECREATION AND CULTURE Parks and Recreation       Parks and Recreation	Printing and Publishing	0	31
Clothing Allowance       784       674         Street Lighting       1,475       0         Repairs and Maintenance       17,062       14,131         Total Public Works       202,946       211,599         PLANNING         Planning and Zoning Board       Salaries and Wages       14,421       13,164         Professional Services       12,804       12,774         Printing and Publishing       2,059       827         Dues and Fees       100       0         Supplies       118       43         Transportation       15       28         Education and Training       45       282         Total Planning       29,562       27,118         RECREATION AND CULTURE Parks and Recreation		3,479	1,242
Clothing Allowance       784       674         Street Lighting       1,475       0         Repairs and Maintenance       17,062       14,131         Total Public Works       202,946       211,599         PLANNING         Planning and Zoning Board       Salaries and Wages       14,421       13,164         Professional Services       12,804       12,774         Printing and Publishing       2,059       827         Dues and Fees       100       0         Supplies       118       43         Transportation       15       28         Education and Training       45       282         Total Planning       29,562       27,118         RECREATION AND CULTURE Parks and Recreation	Hydrant Maintenance	54,036	51,176
Street Lighting         Repairs and Maintenance       1,475       0         Utilities       17,062       14,131         Total Public Works       202,946       211,599         PLANNING         Planning and Zoning Board       3       3         Salaries and Wages       14,421       13,164         Professional Services       12,804       12,774         Printing and Publishing       2,059       827         Dues and Fees       100       0         Supplies       118       43         Transportation       15       28         Education and Training       45       282         Total Planning       29,562       27,118         RECREATION AND CULTURE         Parks and Recreation	•	784	674
Repairs and Maintenance       1,475       0         Utilities       17,062       14,131         Total Public Works       202,946       211,599         PLANNING         Planning and Zoning Board       3       3       4       421       13,164       13,164       12,774       12,804       12,774       12,774       12,804       12,774       12,774       10       0	_		
Utilities         17,062         14,131           Total Public Works         202,946         211,599           PLANNING           Planning and Zoning Board         Salaries and Wages         14,421         13,164           Professional Services         12,804         12,774           Printing and Publishing         2,059         827           Dues and Fees         100         0           Supplies         118         43           Transportation         15         28           Education and Training         45         282           Total Planning         29,562         27,118           RECREATION AND CULTURE           Parks and Recreation		1,475	0
Total Public Works         202,946         211,599           PLANNING           Planning and Zoning Board         3           Salaries and Wages         14,421         13,164           Professional Services         12,804         12,774           Printing and Publishing         2,059         827           Dues and Fees         100         0           Supplies         118         43           Transportation         15         28           Education and Training         45         282           Total Planning         29,562         27,118           RECREATION AND CULTURE           Parks and Recreation         202,962         27,118		17,062	14,131
Planning and Zoning Board       14,421       13,164         Salaries and Wages       12,804       12,774         Professional Services       12,804       12,774         Printing and Publishing       2,059       827         Dues and Fees       100       0         Supplies       118       43         Transportation       15       28         Education and Training       45       282         Total Planning       29,562       27,118     RECREATION AND CULTURE  Parks and Recreation	Total Public Works	202,946	
Salaries and Wages       14,421       13,164         Professional Services       12,804       12,774         Printing and Publishing       2,059       827         Dues and Fees       100       0         Supplies       118       43         Transportation       15       28         Education and Training       45       282         Total Planning       29,562       27,118     RECREATION AND CULTURE  Parks and Recreation	<u>PLANNING</u>		
Professional Services       12,804       12,774         Printing and Publishing       2,059       827         Dues and Fees       100       0         Supplies       118       43         Transportation       15       28         Education and Training       45       282         Total Planning       29,562       27,118         RECREATION AND CULTURE Parks and Recreation	Planning and Zoning Board		
Printing and Publishing       2,059       827         Dues and Fees       100       0         Supplies       118       43         Transportation       15       28         Education and Training       45       282         Total Planning       29,562       27,118         RECREATION AND CULTURE Parks and Recreation	Salaries and Wages	14,421	13,164
Dues and Fees       100       0         Supplies       118       43         Transportation       15       28         Education and Training       45       282         Total Planning       29,562       27,118         RECREATION AND CULTURE Parks and Recreation	Professional Services	12,804	12,774
Supplies 118 43 Transportation 15 28 Education and Training 45 282 Total Planning 29,562 27,118  RECREATION AND CULTURE Parks and Recreation	Printing and Publishing	2,059	827
Transportation 15 28 Education and Training 45 282 Total Planning 29,562 27,118  RECREATION AND CULTURE Parks and Recreation	Dues and Fees	100	0
Education and Training 45 282 Total Planning 29,562 27,118  RECREATION AND CULTURE Parks and Recreation	Supplies	118	43
Total Planning 29,562 27,118  RECREATION AND CULTURE Parks and Recreation	Transportation	15	28
RECREATION AND CULTURE Parks and Recreation	Education and Training	45	282
Parks and Recreation	Total Planning	29,562	27,118
	RECREATION AND CULTURE		
Professional Services	Parks and Recreation		
	Professional Services	1,350	0

# GENERAL FUND COMPARATIVE ANALYSIS OF EXPENDITURES

	FEBI	RUARY 29	FEB	RUARY 28
		2008		2007
OTHER FUNCTIONS				
Fringe Benefits				
Social Security		11,810		12,630
Medicare		2,762		2,954
Health and Life Insurance		23,191		21,591
Retirement		4,781		5,534
Workers' Compensation		607		4,142
Insurance				
Property and Liability Insurance		5,480		17,842
Other				
Service Fees		350		313
Miscellaneous		8		1,108
Loan Principal Payments		16,237		34,723
Interest Expense		1,016		925
Total Other Functions		66,242		101,762
TOTAL EXPENDITURES	\$	497,983	\$	738,082

# GENERAL FUND COMPARATIVE ANALYSIS OF OTHER FINANCING SOURCES (USES)

	FEBRUARY 29 2008		FEBRUARY 28 2007	
OTHER FINANCING SOURCES (USES)				
Transfers Out				
Local Street Fund	\$	(2,500)	\$	0
2007 Debt Service Fund		(5,733)		0
Water Fund		(5,200)		0
Recreational Complex Capital Project Fund		(12,500)		(2,154)
Transfers In				
Oil, Gas and Mineral Trust Fund		435		0
Sewer Fund		0		62,707
Total Other Financing (Uses)	\$	(25,498)	\$	60,553

# MAJOR STREET FUND COMPARATIVE BALANCE SHEET

	FEB	RUARY 29 2008	29 FEBRUARY 2 2007	
<u>ASSETS</u>				
Cash				
Checking Account	\$	49,357	\$	52,360
Due from Other Governments		12,223		17,656
Prepaid Insurances		647		0
TOTAL ASSETS	\$	62,227	\$	70,016
LIABILITIES AND FUND BALANCE				
<u>LIABILITIES</u>				
Accounts Payable	\$	5,539	\$	249
Due to Other Funds				
Local Street Fund		5,781		0
Sewer Fund		0		9,139
Total Liabilities		11,320		9,388
FUND BALANCE				
Unreserved		50,907		60,628
TOTAL LIABILITIES AND FUND BALANCE	\$	62,227	\$	70,016

# MAJOR STREET FUND

# COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

	FEBRUARY 29 2008			FEBRUARY 28 2007		
REVENUES						
State Grants						
Michigan Transportation Fund (Act 51)	\$	68,035	\$	73,748		
Federal Grants						
Community Development Block Grant		145,355		0		
Interest and Rents						
Interest		2,207		3,221		
Total Revenues		215,597		76,969		
<u>EXPENDITURES</u>						
Public Works						
Routine Maintenance						
Salaries and Wages		9,622		7,845		
Materials and Supplies		1,553		1,801		
Equipment Rental		9,259		5,904		
Repairs and Maintenance		4,446		2,325		
Winter Maintenance						
Salaries and Wages		7,549		6,021		
Materials and Supplies		11,845		1,110		
Equipment Rental		11,030		5,313		
Signs and Signals						
Repairs and Maintenance		142		0		
Administration and General						
Salaries and Wages		105		105		
Workers' Compensation		268		0		
Professional Services		6,379		20,950		
Insurance		321		314		
Miscellaneous		4		0		
Construction						
Streets		376,835		0		
Total Expenditures		439,358		51,688		
Excess (Deficiency) of Revenues Over Expenditures		(223,761)		25,281		

# MAJOR STREET FUND COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

	FEB	RUARY 29	FEBRUARY		
		2008	2007		
OTHER FINANCING SOURCES (USES)					
Transfers In (Out)					
Local Street Fund		(13,281)		(7,500)	
Clark/Whipple Capital Projects Fund		215,000		0	
Water Fund		12,321		0	
Total Other Financing Sources (Uses)		214,040		(7,500)	
Net Change in Fund Balance		(9,721)		17,781	
FUND BALANCE - Beginning of Year		60,628		42,847	
FUND BALANCE - End of Year	\$	50,907	\$	60,628	

# LOCAL STREET FUND COMPARATIVE BALANCE SHEET

	FEBRUARY 29 2008				FEBI	RUARY 28 2007
<u>ASSETS</u>						
Cash						
Checking Account	\$	812	\$	12,320		
Due from Major Street Fund		5,781		0		
Due from Other Governmental Units		5,221		5,209		
Prepaid Insurance		647		0		
TOTAL ASSETS	\$	12,461	\$	17,529		
LIABILITIES AND FUND BALANCE						
<u>LIABILITIES</u>						
Accounts Payable	\$	5,609	\$	199		
Due to Other Funds						
Sewer Fund		6,852		10,452		
TOTAL LIABILITIES		12,461		10,651		
FUND BALANCE						
Unreserved		0		6,878		
TOTAL LIABILITIES AND FUND BALANCE	\$	12,461	\$	17,529		

# LOCAL STREET FUND COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

	FEBRUARY 29 2008			
REVENUES				
State Grants				
Michigan Transportation Fund (Act 51)	\$	28,931	\$	28,851
Telecommunications Right of Way Maintenance		4,452		4,472
Interest and Rents				
Interest		456		746
Total Revenues		33,839		34,069
EXPENDITURES				
Public Works				
Routine Maintenance				
Salaries and Wages		10,629		10,324
Materials and Supplies		1,252		474
Repair and Maintenance		782		1,812
Equipment Rental		9,469		10,621
Winter Maintenance				
Salaries and Wages		5,958		2,077
Materials and Supplies		11,845		1,085
Equipment Rental		11,460		1,758
Signs and Signals				
Materials and Supplies		42		86
Administration				
Salaries and Wages		45		45
Workers' Compensation		268		0
Professional Services		4,422		0
Insurance		322		314
Engineering		0		1,250
Miscellaneous		4		0
Construction				
Streets		0		5,625
Total Expenditures		56,498		35,471
Excess (Deficiency) of Revenues Over Expenditures		(22,659)		(1,402)

# LOCAL STREET FUND COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

	FEBRUARY 2008	29 FEB	RUARY 28 2007			
OTHER FINANCING SOURCES (USES)						
Transfers In (Out)						
General Fund	2,50	)0	0			
Major Street Fund	13,28	31	7,500			
Total Other Financing Sources (Uses)	15,78	31	7,500			
Excess (Deficiency) of Revenues Over						
Expenditures and Other Sources	(6,87	(6,878)				
FUND BALANCE - Beginning of Year	6,87	78	780			
FUND BALANCE - End of Year	\$	0 \$	6,878			

# RECREATIONAL COMPLEX CAPITAL PROJECT FUND COMPARATIVE BALANCE SHEET

			RUARY 28 2007	
<u>ASSETS</u>				
Cash Checking Account Prepaid Insurance	\$	24,947 1,970	\$	16,730 0
TOTAL ASSETS	\$	26,917	\$	16,730
LIABILITIES AND FUND BALANCE				
<u>LIABILITIES</u>				
Accounts Payable	\$	0	\$	4
Due to General Fund		0		5,000
TOTAL LIABILITIES		0		5,004
FUND BALANCE				
Unreserved				
Designated for Civic Improvements		26,917		11,726
TOTAL LIABILITIES AND FUND BALANCE	\$	26,917	\$	16,730

# RECREATIONAL COMPLEX CAPITAL PROJECT FUND COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

	FEB	FEBRUARY 29 2008		FEBRUARY 28 2007	
REVENUES		2000		2007	
State Grants					
Department of Natural Resources	\$	16,903	\$	0	
Contributions from Local Units		38,500		13,500	
Interest and Rents					
Interest		963		1,715	
Other Income					
Private Contributions		38		6,315	
User Fees		2,275		700	
Miscellaneous		319		171	
Total Revenues		58,998		22,401	
EXPENDITURES					
Recreation and Culture					
Audit		750		0	
Legal		0		260	
Insurance		380		0	
Contracted Services		4,528		6,968	
Materials and Supplies		2,991		6,962	
Repair and Maintenance		733		7,269	
Equipment Rental		0		150	
Operating Supplies		234		216	
Printing and Publishing		51		82	
Water		12,341		7,383	
Electric		1,001		960	
Dues and Fees		0		403	
Miscellaneous		293		0	
Capital Outlay		33,005		34,539	
Total Expenditures		56,307		65,192	
Excess (Deficiency) of Revenues Over Expenditures		2,691		(42,791)	

# RECREATIONAL COMPLEX CAPITAL PROJECT FUND COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

	FEBRUARY 29	FEBRUARY 28
	2008	2007
OTHER FINANCING SOURCES		
Transfers In		
General Fund	12,500	2,154
Oil, Gas and Mineral Trust	0	10,000
Total Other Financing Sources	12,500	12,154
Net Change in Fund Balance	15,191	(30,637)
FUND BALANCE - Beginning of Year	11,726	42,363
EIND DALANCE E 1 CV		
FUND BALANCE - End of Year	\$ 26,917	\$ 11,726

# $\frac{\text{SOUTH BROWNSON CAPITAL PROJECTS FUND}}{\text{COMPARATIVE BALANCE SHEET}}$

	FEBRUARY 29 2008		29 FEBRUARY 2007	
<u>ASSETS</u>				
Cash	\$	0	\$	500
Due from Water Fund		500		0
Due from Other Governments		6,213		6,213
TOTAL ASSETS	\$	6,713	\$	6,713
LIABILITIES AND FUND BALANCE				
LIABILITIES  Due to General Fund	\$	6,713	\$	6,713
FUND BALANCE Unreserved		0		0
TOTAL LIABILITIES AND FUND BALANCE	\$	6,713	\$	6,713

### SOUTH BROWNSON CAPITAL PROJECTS FUND

# COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

	FEBRUARY 29 2008		FEBRUARY 28 2007	
<u>REVENUES</u>				
Federal Grants				
Community Development Block Grant	\$	0	\$	755,655
EXPENDITURES				
Public Works				
Capital Outlay		0		755,655
Net Change in Fund Balance		0		0
FUND BALANCE - Beginning of Year		0		0
FUND BALANCE - End of Year	\$	0	\$	0

# $\frac{\text{CLARK WHIPPLE CAPITAL PROJECTS FUND}}{\text{BALANCE SHEET}}$

### FOR THE YEAR ENDED FEBRUARY 29, 2008

# Cash LIABILITIES AND FUND BALANCE LIABILITIES \$ 0 FUND BALANCE Unreserved TOTAL LIABILITIES AND FUND BALANCE \$ 0

# CLARK WHIPPLE CAPITAL PROJECTS FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

### YEAR ENDED FEBRUARY 29, 2008

REVENUES	\$ 0
<u>EXPENDITURES</u>	0
Excess (Deficiency) of Revenues Over Expenditures	 0
OTHER FINANCING SOURCES (USES)	
Bond Proceeds	215,000
Transfer to Major Streets	 (215,000)
Total Other Financing Sources (Uses)	 0
Net Change in Fund Balance	0
FUND BALANCE - Beginning of Year	0
FUND BALANCE - End of Year	\$ 0

# $\frac{\text{VILLAGE HALL / LIBRARY CAPITAL PROJECTS FUND}}{\text{BALANCE SHEET}}$

### FOR THE YEAR ENDED FEBRUARY 29, 2008

Due from Other Governments  ASSETS	\$	350,000
LIABILITIES AND FUND BALANCE		
LIABILITIES Accounts Payable Due to General Fund	\$	17,134 27,005
TOTAL LIABILITIES		44,139
FUND BALANCE Unreserved Designated for Civic Improvements	_	305,861
TOTAL LIABILITIES AND FUND BALANCE	\$	350,000

### <u>VILLAGE HALL / LIBRARY CAPITAL PROJECTS FUND</u> STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

### YEAR ENDED FEBRUARY 29, 2008

<u>REVENUES</u>	
Contributions from Local Units	\$ 350,000
EXPENDITURES  Promotion and Column	
Recreation and Culture	44 120
Capital Outlay	 44,139
Net Change in Fund Balance	305,861
FUND BALANCE - Beginning of Year	 0
FUND BALANCE - End of Year	\$ 305,861

### <u>VILLAGE OF KINGSLEY, MICHIGAN</u> 2007 DEBT SERVICE FUND

### BALANCE SHEET FOR THE YEAR ENDED FEBRUARY 29, 2008

# TOTAL ASSETS \$ 0 LIABILITIES AND FUND BALANCE LIABILITIES \$ 0 FUND BALANCE Reserved for Debt Service 0

0

TOTAL LIABILITIES AND FUND BALANCE

### <u>VILLAGE OF KINGSLEY, MICHIGAN</u> <u>2007 DEBT SERVICE FUND</u>

### STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

### YEAR ENDED FEBRUARY 29, 2008

REVENUES	\$ 0
EXPENDITURES	
Debt Service	
Interest and Fiscal Charges	 5,733
Excess (Deficiency) of	
Revenues Over Expenditures	(5,733)
OTHER FINANCING SOURCES (USES)	
Transfers In (Out)	
General Fund	 5,733
Net Change in Fund Balance	0
FUND BALANCE - Beginning of Year	 0
FUND BALANCE - End of Year	\$ 0

# OIL, GAS AND MINERAL TRUST FUND COMPARATIVE BALANCE SHEET

	FE	FEBRUARY 29 2008		RUARY 28 2007
AS	<u>SETS</u>			
Cash	<del></del>	28,582	\$	75,925
Investments		752,120		724,808
Accrued Interest Receivable		2,540		6,577
TOTAL ASSETS	\$	783,242	\$	807,310
LIABILITIES AN	D FUND BALANCE			
LIABILITIES	\$	0	\$	0
FUND BALANCE				
Reserved for:				
Endowments		749,294		721,982
Civic Improvements		33,948		85,328
Total Fund Balance		783,242		807,310
TOTAL LIABILITIES AND FUND BALAN	CE \$	783,242	\$	807,310

# OIL, GAS AND MINERAL TRUST FUND COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

	FEB	RUARY 29 2008	FEBRUARY 28 2007	
REVENUES				
Interest and Rents				
Investment Income	\$	48,381	\$	41,875
Oil and Gas Royalties		12,986		10,521
Total Revenues		61,367		52,396
EXPENDITURES				
Trust Fund Activities				
Trustee Fees		5,000		5,000
Excess (Deficiency) of Revenues Over Expenditures		56,367		47,396
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)				
Water Fund		(80,000)		0
General Fund		(435)		0
Recreational Complex Capital Project Fund		0		(10,000)
Total Other Financing Sources (Uses)		(80,435)		(10,000)
Net Change in Fund Balance		(24,068)		37,396
FUND BALANCE - Beginning of Year		807,310		769,914
FUND BALANCE - End of Year	\$	783,242	\$	807,310

# WATER FUND COMPARATIVE STATEMENT OF NET ASSETS

	FEBRUARY 29 2008	FEBRUARY 28 2007
ASSI CURRENT ASSETS	<u>ETS</u>	
CURRENT ASSETS Cash		
Operating Fund	\$ 28,539	\$ 21,747
Receiving Fund	74,286	82,586
Construction Fund	259,453	02,500
Accounts Receivable	9,172	13,445
Due from Other Governments	6,290	0
Prepaid Expenses	4,373	3,877
Total Current Assets	382,113	121,655
RESTRICTED ASSETS		
Cash		
Bond and Interest Redemption Funds	72,049	100,789
Bond Reserve Funds	100,117	146,099
Total Restricted Assets	172,166	246,888
CAPITAL ASSETS		
Land and Land Improvements	30,928	30,928
Buildings and Improvements	37,521	37,521
Machinery and Equipment	6,679	6,679
Water System		
Wells and Well Houses	295,657	295,657
Water Towers	981,780	981,780
Water Mains	1,786,775	1,192,282
Accumulated Depreciation	(688,823)	(625,711)
Net Capital Assets	2,450,517	1,919,136
OTHER ASSETS		
Bond Issuance Costs	12,297	7,297
Accumulated Amortization	(1,196)	(544)
Net Other Assets	11,101	6,753
TOTAL ASSETS	3,015,897	2,294,432

# WATER FUND COMPARATIVE STATEMENT OF NET ASSETS

	FEB	RUARY 29 2008	FEI	BRUARY 28 2007
<u>LIABILITIES</u>				
CURRENT LIABILITIES (PAYABLE FROM CURRENT ASSETS)				
Accounts Payable		5,795		1,142
Retainage Payable		82,657		0
Customer Deposits		4,350		4,775
Due to South Brownson Capital Projects		500		0
Total Current Liabilities (Payable from Current Assets)		93,302		5,917
CURRENT LIABILITIES (PAYABLE FROM RESTRICTED ASSETS)				
Revenue Bonds Payable- Current Portion		10,000		25,000
Installment Purchase Agreement		14,332		11,000
Accrued Interest Payable		9,953		4,634
Total Current Liabilities (Payable from Restricted Assets)		34,285		40,634
LONG-TERM LIABILITIES				
Revenue Bonds Payable (Net of Current Portion)		505,000		395,000
Installment Purchase Agreement		0		16,654
Total Long Term Liabilities		505,000		411,654
Total Liabilities		632,587		458,205
NET ASSETS				
Invested in Capital Assets, Net of Related Debt		1,921,185		(447,654)
Unrestricted		462,125		2,283,881
TOTAL NET ASSETS	\$	2,383,310	\$	1,836,227

### <u>WATER FUND</u> COMPARATIVE STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS

	FEE	BRUARY 29 2008	FEI	BRUARY 28 2007
OPERATING REVENUES				
Charges for Services				
Sales	\$	130,665	\$	129,894
Hydrant Rental		54,036		50,976
Water Tower Lease		7,200		7,200
Other Revenue		200		31
Total Operating Revenues		192,101		188,101
OPERATING EXPENSES				
Administration and General				
Postage and Office Supplies		1,640		1,241
Travel Expense		0		21
Professional Services		2,400		853
Contracted Services		3,341		0
Education and Training		125		0
Communications		294		298
Printing and Publishing		1,472		422
Insurance and Bonds		5,150		1,240
Bank Fees		20		1,220
Dues		1,847		1,878
Plant				
Salaries and Wages		36,579		34,032
Workers' Compensation		541		0
Operating Supplies		7,125		13,568
Meters		1,858		3,574
Utilities		17,030		14,211
Contracted Plant Operation		6,508		0
Contracted Services		3,700		0
Repairs and Maintenance		4,647		2,574
Equipment Rental		9,885		9,342

# WATER FUND COMPARATIVE STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS

	FEBRUARY 29 2008	FEBRUARY 28 2007
Testing	1,077	478
Depreciation	63,112	50,453
Total Operating Expenses	168,351	135,405
Operating Income (Loss)	23,750	52,696
NONOPERATING REVENUES (EXPENSES)		
Interest Income	19,064	17,605
User Contributions	5,300	20,775
Interest Expense	(27,420)	(19,102)
Total Nonoperating Revenues (Expenses)	(3,056)	19,278
Net Income (Loss)	20,694	71,974
Community Development Block Grant	453,510	376,826
Transfers In (Out):		
General Fund	5,200	0
Oil & Gas Trust Fund	80,000	0
Major Streets	(12,321)	0
	526,389	376,826
Change in Net Assets	547,083	376,826
TOTAL NET ASSETS - Beginning of Year	1,836,227	1,387,427
TOTAL NET ASSETS - End of Year	\$ 2,383,310	\$ 1,836,227

# WATER FUND COMPARATIVE STATEMENT OF CASH FLOWS

	FEBRUARY 29 2008		FEBRUARY 28 2007	
INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS				
Cash Flows from Operating Activities:				
Cash Received from Customers	\$	190,084	\$	187,605
Cash Payments to Suppliers for Goods and Services		(18,350)		(322,203)
Net Cash Provided by (Used for) Operating Activities		171,734		(134,598)
Cash Flows from Capital and Related Financing Activities:				
Acquisition and Construction of Capital Assets		(594,493)		(385,024)
User Contributions		5,300		20,775
Bond Proceeds		265,000		0
Grant Proceeds		453,510		521,086
Principal Paid on Bonds		(170,000)		(25,000)
Principal Paid on Installment Loan		(13,322)		(10,837)
Interest Paid on Bonds		(25,521)		(17,111)
Interest Paid on Installment Loan		(928)		(1,447)
Transfers from Other Funds		72,879		0
Net Cash Provided by (Used for) Capital				
and Related Financing Activities		(7,575)		102,442
Cash Flows from Investing Activities				
Interest Income		19,064		17,605
Net Increase (Decrease) in Cash and Cash Equivalents		183,223		(14,551)
CASH AND CASH EQUIVALENTS - Beginning of Year		351,221		365,772
CASH AND CASH EQUIVALENTS - End of Year	\$	534,444	\$	351,221

# WATER FUND COMPARATIVE STATEMENT OF CASH FLOWS

	FEBRUARY 29 2008		FEBRUARY 28 2007	
RECONCILIATION OF OPERATING INCOME				_
TO NET CASH PROVIDED BY OPERATING ACTIVITIES:				
Operating Income (Loss)	\$	23,750	\$	52,696
Adjustments to Reconcile Operating Income				
to Net Cash Provided by Operating Activities				
Depreciation and Amortization		63,112		50,453
(Increase) Decrease in Current Assets				
Accounts Receivable		4,273		(4,671)
Prepaid Expenses		(496)		(2,863)
Due from Other Governments		(6,290)		0
Due from Other Funds		0		7,038
Increase (Decrease) in Current Liabilities				
Accounts Payable		4,653		(173,993)
Retainage Payable		82,657		(64,508)
Customer Deposits		(425)		1,250
Due to Other Funds		500		0
Total Adjustments		147,984		(187,294)
NET CASH PROVIDED BY				
(USED FOR) OPERATING ACTIVITIES	\$	171,734	\$	(134,598)

### SANITARY SEWER SYSTEM FUND COMPARATIVE STATEMENT OF NET ASSETS

		FEB	FEBRUARY 29 2008				RUARY 28 2007
	<u>ASSETS</u>						
CURRENT ASSETS							
Cash							
Operating Fund		\$	11,973	\$	10,874		
Receiving Fund			193,391		183,430		
Accounts Receivable			31,031		34,579		
Due from Other Funds							
Major Street			0		9,139		
Local Street			6,852		10,452		
Prepaid Expenses			7,626		7,842		
Total Current Assets			250,873		256,316		
NONCURRENT ASSETS							
RESTRICTED ASSETS							
Restricted Cash Accounts							
Sewer Improvement and Repair			49,879		47,841		
Bond and Interest Redemption Funds			100,194		77,143		
Bond Reserve Fund			28,705		21,008		
Capital Improvement Fund			70,386		54,211		
Total Restricted Assets			249,164		200,203		
CAPITAL ASSETS							
Land and Improvements			312,243		312,243		
Buildings			308,854		308,854		
Machinery and Equipment			403,999		403,999		
Furniture and Fixtures			24,938		24,938		
Sewer System							
Wastewater Treatment Facility			2,290,019		2,290,019		
Pumping Station			110,398		110,398		
Mains and Connections			1,919,761		1,919,761		
Accumulated Depreciation			(1,512,346)		(1,370,415)		
Net Capital Assets			3,857,866		3,999,797		
OTHER ASSETS							
Advances to Other Funds			143,008		149,008		
TOTAL ASSETS			4,500,911		4,605,324		

# SANITARY SEWER SYSTEM FUND COMPARATIVE STATEMENT OF NET ASSETS

	FEBRUARY 29 2008	FEBRUARY 28 2007
<u>LIABILITIES</u>		
CURRENT LIABILITIES (PAYABLE FROM CURRENT ASSETS)		
Accounts Payable	9,915	8,050
CURRENT LIABILITIES (PAYABLE FROM RESTRICTED ASSET	ΓS)	
Revenue Bonds Payable - Current Portion	13,000	12,000
Installment Purchase Agreement	0	11,000
Accrued Interest Payable	17,311	17,485
Total Current Liabilities (Payable from Restricted Assets)	30,311	40,485
LONG-TERM LIABILITIES (Net of Current Portion)		
Revenue Bonds Payable	1,174,000	1,187,000
Installment Purchase Agreement	0	16,654
Total Long-Term Liabilities	1,174,000	1,203,654
Total Liabilities	1,214,226	1,252,189
NET ASSETS		
Invested in Capital Assets, Net of Related Debt	2,670,866	2,773,143
Unrestricted	615,819	579,992
TOTAL NET ASSETS	\$ 3,286,685	\$ 3,353,135

# SANITARY SEWER SYSTEM FUND COMPARATIVE STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS

	FEBRUARY 2 2008	9 FEB	RUARY 28 2007
OPERATING REVENUES			
Charges for Services			
Sewer Service	\$ 282,440	\$	280,816
Other Revenue	0		167
Total Operating Revenues	282,440		280,983
OPERATING EXPENSES			
Administration and General			
Office Supplies	1,280		873
Bank Service Charges	42		15
Professional Services	4,461		1,998
Legal Fees	313		163
Insurance and Bonds	4,421		4,744
Dues	523		96
Printing and Publishing	122		70
Miscellaneous	0		162
Plant			
Salaries and Wages	16,949		21,831
Operating Supplies	297		2,908
Permits and Fees	3,650		3,650
Utilities	33,423		35,498
Repairs and Maintenance	0		900
Sewer Line Inspection	0		6,674
Contracted Plant Operation	88,964		82,239
Professional Services	16,835		0
Equipment Rental	5,777		9,422
Depreciation	141,931		140,102
Total Operating Expenses	318,988		311,345
Operating Income (Loss)	(36,548)	)	(30,362)

# SANITARY SEWER SYSTEM FUND COMPARATIVE STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS

	FE]	BRUARY 29 2008	FEB	RUARY 28 2007	
NONOPERATING REVENUES (EXPENSES)					
Interest Income		17,663		24,238	
Interest Expense		(52,865)	(58,784)		
User Contributions		5,300	19,605		
Gain on Sale of Assets		0		10,000	
Total Nonoperating Revenues (Expenses)		(29,902)		(4,941)	
Net Income (Loss)		(66,450)		(35,303)	
Transfer to General Fund		0	(62,707)		
Change in Net Assets		(66,450)		(98,010)	
TOTAL NET ASSETS - Beginning of Year		3,353,135		3,451,145	
TOTAL NET ASSETS - End of Year	\$	3,286,685	\$	3,353,135	

# SANITARY SEWER SYSTEM FUND COMPARATIVE STATEMENT OF CASH FLOWS

	FEBRUARY 29 2008		FEBRUARY 28 2007	
INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS				
Cash Flows from Operating Activities:				
Cash Received from Customers	\$	298,727	\$	286,406
Cash Payments to Suppliers for Goods and Services		(174,976)		(259,306)
Net Cash Provided by (Used for) Operating Activities		123,751		27,100
Cash Flows from Capital and Related Financing Activities:				
Acquisition and Construction of Capital Assets		0		(68,786)
Grant Proceeds		0		66,600
User Contributions		5,300		19,605
Principal Paid on Bonds		(12,000)		(12,000)
Principal Paid on Installment Loan		(27,654)		(10,837)
Interest Paid on Bonds		(52,193)		(52,719)
Interest Paid on Installment Loan and Other Obligations		(846)		(6,278)
Proceeds on Sale of Capital Assets		0		10,000
Advances to Other Funds		0		(150,008)
Payments Received on Advances to Other Funds		6,000		0
Transfer to General Fund		0		(62,707)
Net Cash Provided by (Used for) Capital				
and Related Financing Activities		(81,393)		(267,130)
Cash Flows from Investing Activities				
Interest Income		17,663		24,238
Net Increase (Decrease) in Cash and Cash Equivalents		60,021		(215,792)
CASH AND CASH EQUIVALENTS - Beginning of Year		394,507		610,299
CASH AND CASH EQUIVALENTS - End of Year	\$	454,528	\$	394,507

# SANITARY SEWER SYSTEM FUND COMPARATIVE STATEMENT OF CASH FLOWS

	FEB	FEBRUARY 29 2008				RUARY 28 2007
RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES:						
Operating Income (Loss)	\$	(36,548)	\$	(30,362)		
Adjustments to Reconcile Operating Income to Net						
Cash Provided by Operating Activities:						
Depreciation and Amortization		141,931		140,102		
(Increase) Decrease in Current Assets						
Accounts Receivable		3,548		(631)		
Prepaid Expenses		216		654		
Due from Other Funds		12,739		5,400		
Increase (Decrease) in Current Liabilities						
Accounts Payable		1,865		(82,899)		
Due to Other Funds		0		(5,164)		
Total Adjustments		160,299		57,462		
NET CASH PROVIDED BY OPERATING ACTIVITIES	\$	123,751	\$	27,100		

# EQUIPMENT FUND COMPARATIVE STATEMENT OF NET ASSETS

	AGOETTG	FEB	RUARY 29 2008	FEI	BRUARY 28 2007
CUDDENT ACCETS	<u>ASSETS</u>				
Coch					
Cash Checking Account		\$	42,947	\$	39,338
Checking Account		Ф	10,991	Ф	39,338 19,665
Savings Account  Due from General Fund			10,991		4,100
			4,132		3,434
Prepaid Expenses Total Current Assets			58,070		66,537
Total Cultent Assets			38,070		00,337
CAPITAL ASSETS					
Machinery and Equipment			343,155		366,620
Accumulated Depreciation			(183,647)		(176,033)
Total Capital Assets			159,508		190,587
TOTAL ASSETS			217,578		257,124
LIABILITIES					
CURRENT LIABILITIES					
Accounts Payable			4,313		44,685
110000000000000000000000000000000000000			.,		,
NET ASSETS					
Invested in Capital Assets			159,508		190,587
Unrestricted			53,757		21,852
TOTAL NET ASSETS		\$	213,265	\$	212,439

### <u>EQUIPMENT FUND</u> <u>COMPARATIVE STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS</u>

	FEB	RUARY 29 2008	9 FEBRUARY 28 2007		
OPERATING REVENUES					
Charges for Services					
Equipment Rental	\$	75,764	\$	59,957	
OPERATING EXPENSES					
Salaries and Wages		14,815		13,496	
Office Supplies		2,513		1,270	
Professional Services		4,798		401	
Communications		0		525	
Gasoline and Oil		10,388		9,654	
Fleet Insurance		7,288		5,055	
Workers' Compensation Insurance		253		0	
Repairs and Maintenance		7,635		11,696	
Miscellaneous		210		48	
Depreciation		31,079		22,574	
Total Operating Expenses		78,979		64,719	
Operating Income (Loss)		(3,215)		(4,762)	
NONOPERATING REVENUES (EXPENSES)					
Interest Income		2,129		4,501	
Interest Expense		(639)		0	
Gain on Sale of Assets		2,551		4,100	
Total Nonoperating Revenues (Expenses)		4,041		8,601	
Net Income		826		3,839	
TOTAL NET ASSETS - Beginning of Year		212,439		208,600	
TOTAL NET ASSETS - End of Year	\$	213,265	\$	212,439	

# EQUIPMENT FUND COMPARATIVE STATEMENT OF CASH FLOWS

	FEI	BRUARY 29 2008	FEI	BRUARY 28 2007
INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS				
Cash Flows from Operating Activities				
Receipts from Interfund Services Provided	\$	79,166	\$	68,969
Payments to Suppliers		(73,457)		(31,587)
Payments to Employees		(14,815)		(13,496)
Net Cash Provided by (Used for) Operating Activities		(9,106)		23,886
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES				
Gain on Sale of Assets		2,551		4,100
Acquisition of Capital Assets		0		(55,250)
Net Cash Provided by (used for) Capital and Related Financing Activities		2,551		(51,150)
CASH FLOWS FROM INVESTING ACTIVITIES:				
Interest Income		1,490		4,501
Net Increase (Decrease) in Cash and Cash Equivalents		(5,065)		(22,763)
CASH AND CASH EQUIVALENTS - Beginning of Year		59,003		81,766
CASH AND CASH EQUIVALENTS - End of Year	\$	53,938	\$	59,003
RECONCILIATION OF OPERATING INCOME				
TO NET CASH PROVIDED BY OPERATING ACTIVITIES:	Φ.	(2.215)	ф	(4.7.60)
Operating Income (Loss)	\$	(3,215)	\$	(4,762)
Adjustments to Reconcile Operating Income to Net Cash Provided by Operating Activities				
Depreciation and Amortization		31,079		22,574
(Increase) Decrease in Current Assets		,		,
Accounts Receivable		0		12,914
Prepaid Expenses		(698)		198
Due from Other Funds		4,100		(4,100)
Increase (Decrease) in Current Liabilities				
Accounts Payable		(40,372)		(2,938)
Total Adjustments		(5,891)		28,648
NET CASH PROVIDED BY OPERATING ACTIVITIES	\$	(9,106)	\$	23,886

### <u>VILLAGE OF KINGSLEY, MICHIGAN</u> <u>WATER REVENUE BONDS, SERIES 1992</u> <u>FEBRUARY 29, 2008</u>

<u>TITLE OF ISSUE</u> Water Revenue Bonds, Series 1992

<u>PURPOSE</u> Defraying the cost of acquiring and constructing

improvements to the Village's water supply system.

<u>DATE OF ISSUE</u> September 1, 1992

AMOUNT OF ISSUE \$ 410,000

AMOUNT REDEEMED

Prior to Current Year \$ 240,000

During Current Year 170,000 410,000

BALANCE OUTSTANDING - February 29, 2008 \$ 0

**CALL PROVISIONS** 

Bonds maturing in the years 1993 through 2000 are not subject to redemption prior to maturity. Bonds maturing after 2001 are subject to redemption in any order of maturity on any interest payment date after October 1, 2001, at par and accrued interest plus a premium of 1% if called prior to October 1, 2005, and 1/2% thereafter.

### <u>VILLAGE OF KINGSLEY, MICHIGAN</u> <u>JUNIOR LIEN SEWER REVENUE BONDS, SERIES 2004</u> <u>FEBRUARY 29, 2008</u>

<u>TITLE OF ISSUE</u> Village of Kingsley \$1,222,000 Junior Lien

Sewer Revenue Bonds, Series 2004

<u>PURPOSE</u> Acquisition and Construction of Improvements to

the Sewer System

DATE OF ISSUE May 19, 2004

AMOUNT OF ISSUE \$ 1,222,000

**AMOUNT REDEEMED** 

Prior to Current Year \$ 23,000 During Current Year \$ 12,000 35,000

BALANCE OUTSTANDING - February 29, 2008 \$ 1,187,000

	INTEREST	REQUIREMENTS					
DUE DATES	RATE	PR	INCIPAL	IN'	TEREST	,	TOTAL
May 1, 2008	4.375%	\$	13,000	\$	25,966	\$	38,966
November 1, 2008					25,681		25,681
May 1, 2009	4.375%		14,000		25,681		39,681
November 1, 2009					25,375		25,375
May 1, 2010	4.375%		14,000		25,375		39,375
November 1, 2010					25,069		25,069
May 1, 2011	4.375%		15,000		25,069		40,069
November 1, 2011					24,741		24,741
May 1, 2012	4.375%		16,000		24,741		40,741
November 1, 2012					24,391		24,391
May 1, 2013	4.375%		16,000		24,391		40,391
November 1, 2013					24,041		24,041
May 1, 2014	4.375%		17,000		24,041		41,041
November 1, 2014					23,669		23,669
May 1, 2015	4.375%		18,000		23,669		41,669
November 1, 2015					23,275		23,275
May 1, 2016	4.375%		19,000		23,275		42,275

### <u>VILLAGE OF KINGSLEY, MICHIGAN</u> <u>JUNIOR LIEN SEWER REVENUE BONDS, SERIES 2004</u> <u>FEBRUARY 29, 2008</u>

	INTEREST	REQUIREMENTS			
<b>DUE DATES</b>	RATE	PRINCIPAL	INTEREST	TOTAL	
November 1, 2016			22,859	22,859	
May 1, 2017	4.375%	19,000	22,859	41,859	
November 1, 2017			22,444	22,444	
May 1, 2018	4.375%	20,000	22,444	42,444	
November 1, 2018			22,006	22,006	
May 1, 2019	4.375%	21,000	22,006	43,006	
November 1, 2019			21,547	21,547	
May 1, 2020	4.375%	22,000	21,547	43,547	
November 1, 2020			21,066	21,066	
May 1, 2021	4.375%	23,000	21,066	44,066	
November 1, 2021			20,563	20,563	
May 1, 2022	4.375%	24,000	20,563	44,563	
November 1, 2022			20,038	20,038	
May 1, 2023	4.375%	25,000	20,038	45,038	
November 1, 2023			19,491	19,491	
May 1, 2024	4.375%	26,000	19,491	45,491	
November 1, 2024			18,922	18,922	
May 1, 2025	4.375%	27,000	18,922	45,922	
November 1, 2025			18,331	18,331	
May 1, 2026	4.375%	29,000	18,331	47,331	
November 1, 2026			17,697	17,697	
May 1, 2027	4.375%	30,000	17,697	47,697	
November 1, 2027			17,041	17,041	
May 1, 2028	4.375%	31,000	17,041	48,041	
November 1, 2028			16,363	16,363	
May 1, 2029	4.375%	33,000	16,363	49,363	
November 1, 2029			15,641	15,641	
May 1, 2030	4.375%	34,000	15,641	49,641	
November 1, 2030			14,897	14,897	
May 1, 2031	4.375%	36,000	14,897	50,897	
November 1, 2031			14,109	14,109	
May 1, 2032	4.375%	37,000	14,109	51,109	
November 1, 2032			13,300	13,300	
May 1, 2033	4.375%	39,000	13,300	52,300	
November 1, 2033			12,447	12,447	
May 1, 2034	4.375%	41,000	12,447	53,447	
November 1, 2034			11,550	11,550	

### <u>VILLAGE OF KINGSLEY, MICHIGAN</u> <u>JUNIOR LIEN SEWER REVENUE BONDS, SERIES 2004</u> <u>FEBRUARY 29, 2008</u>

	INTEREST	REQUIREMENTS			
DUE DATES	RATE	PRINCIPAL	INTEREST	TOTAL	
May 1, 2035	4.375%	43,000	11,550	54,550	
November 1, 2035			10,609	10,609	
May 1, 2036	4.375%	45,000	10,609	55,609	
November 1, 2036			9,625	9,625	
May 1, 2037	4.375%	47,000	9,625	56,625	
November 1, 2037			8,597	8,597	
May 1, 2038	4.375%	49,000	8,597	57,597	
November 1, 2038			7,525	7,525	
May 1, 2039	4.375%	51,000	7,525	58,525	
November 1, 2039			6,409	6,409	
May 1, 2040	4.375%	53,000	6,409	59,409	
November 1, 2040			5,250	5,250	
May 1, 2041	4.375%	56,000	5,250	61,250	
November 1, 2041			4,025	4,025	
May 1, 2042	4.375%	58,000	4,025	62,025	
November 1, 2042			2,756	2,756	
May 1, 2043	4.375%	61,000	2,756	63,756	
November 1, 2043			1,422	1,422	
May 1, 2044	4.375%	65,000	1,422	66,422	
		\$ 1,187,000	\$ 1,211,510	\$ 2,398,510	

### <u>VILLAGE OF KINGSLEY, MICHIGAN</u> <u>JUNIOR LIEN WATER REVENUE BONDS, SERIES 2005</u> <u>FEBRUARY 29, 2008</u>

<u>PURPOSE</u> Acquisition and construction of Improvements to the

Public Water Supply System

<u>DATE OF ISSUE</u> August 16, 2005

AMOUNT OF ISSUE	\$	250,0	000	)
	Ψ	250,0	JUU	/

**AMOUNT REDEEMED** 

Prior to Current Year \$ 0

During Current Year 0 0

BALANCE OUTSTANDING - February 29, 2008 \$ 250,000

	INTEREST	REQUIREMENTS					
DUE DATES	RATE	PRI	PRINCIPAL		TEREST	Т	OTAL
April 1, 2008				\$	5,517	\$	5,517
October 1, 2008					5,517		5,517
April 1, 2009					5,517		5,517
October 1, 2009	3.35%	\$	5,000		5,517		10,517
April 1, 2010					5,433		5,433
October 1, 2010	3.50%		5,000		5,433		10,433
April 1, 2011					5,345		5,345
October 1, 2011	3.60%		5,000		5,345		10,345
April 1, 2012					5,255		5,255
October 1, 2012	3.80%		5,000		5,255		10,255
April 1, 2013					5,160		5,160
October 1, 2013	3.95%		15,000		5,160		20,160
April 1, 2014					4,864		4,864
October 1, 2014	4.05%		15,000		4,864		19,864
April 1, 2015					4,560		4,560
October 1, 2015	4.15%		20,000		4,560		24,560
April 1, 2016					4,145		4,145
October 1, 2016	4.25%		20,000		4,145		24,145
April 1, 2017					3,720		3,720
October 1, 2017	4.30%		20,000		3,720		23,720
April 1, 2018					3,290		3,290

### <u>VILLAGE OF KINGSLEY, MICHIGAN</u> <u>JUNIOR LIEN WATER REVENUE BONDS, SERIES 2005</u> <u>FEBRUARY 29, 2008</u>

	INTEREST	REQUIREMENTS			
DUE DATES_	RATE	PRINCIPAL	INTEREST	TOTAL	
October 1, 2018	4.40%	20,000	3,290	23,290	
April 1, 2019			2,850	2,850	
October 1, 2019	4.50%	20,000	2,850	22,850	
April 1, 2020			2,400	2,400	
October 1, 2020	4.60%	20,000	2,400	22,400	
April 1, 2021			1,940	1,940	
October 1, 2021	4.70%	20,000	1,940	21,940	
April 1, 2022			1,470	1,470	
October 1, 2022	4.80%	20,000	1,470	21,470	
April 1, 2023			990	990	
October 1, 2023	4.90%	20,000	990	20,990	
April 1, 2024			500	500	
October 1, 2024	5.00%	20,000	500	20,500	
		\$ 250,000	\$ 125,912	\$ 375,912	

### <u>VILLAGE OF KINGSLEY, MICHIGAN</u> <u>DOWNTOWN DEVELOPMENT AUTHORITY TAX INCREMENT BONDS, SERIES 2006</u> <u>FEBRUARY 29, 2008</u>

<u>TITLE OF ISSUE</u>	Village of Kingsley Downtown Development Authority

\$230,000 Tax Increment Bond, Series 2006

<u>PURPOSE</u> Streetscape improvements to South Brownson Street

DATE OF ISSUE June 27, 2006

AMOUNT OF ISSUE \$ 230,000

AMOUNT REDEEMED

 Prior to Current Year
 \$ 0

 During Current Year
 5,000
 5,000

BALANCE OUTSTANDING - February 29, 2008 \$ 225,000

	INTEREST	REQUIREMENTS			
DUE DATES	RATE	PRINCIPAL	INTEREST	TOTAL	
June 1, 2008	3.800%	\$ 5,000	\$ 4,840	\$ 9,840	
December 1, 2008			4,745	4,745	
June 1, 2009	3.900%	5,000	4,745	9,745	
December 1, 2009			4,648	4,648	
June 1, 2010	3.900%	10,000	4,647	14,647	
December 1, 2010			4,453	4,453	
June 1, 2011	4.000%	10,000	4,452	14,452	
December 1, 2011			4,253	4,253	
June 1, 2012	4.000%	10,000	4,252	14,252	
December 1, 2012			4,053	4,053	
June 1, 2013	4.000%	10,000	4,052	14,052	
December 1, 2013			3,853	3,853	
June 1, 2014	4.100%	10,000	3,852	13,852	
December 1, 2014			3,648	3,648	
June 1, 2015	4.100%	10,000	3,647	13,647	
December 1, 2015			3,443	3,443	
June 1, 2016	4.100%	10,000	3,442	13,442	

### <u>VILLAGE OF KINGSLEY, MICHIGAN</u> <u>DOWNTOWN DEVELOPMENT AUTHORITY TAX INCREMENT BONDS, SERIES 2006</u> <u>FEBRUARY 29, 2008</u>

	INTEREST	REQUIREMENTS		
DUE DATES	RATE	PRINCIPAL	INTEREST	TOTAL
December 1, 2016			3,238	3,238
June 1, 2017	4.200%	15,000	3,237	18,237
December 1, 2017			2,923	2,923
June 1, 2018	4.200%	15,000	2,922	17,922
December 1, 2018			2,608	2,608
June 1, 2019	4.300%	15,000	2,607	17,607
December 1, 2019			2,285	2,285
June 1, 2020	4.300%	15,000	2,285	17,285
December 1, 2020			1,963	1,963
June 1, 2021	4.400%	15,000	1,962	16,962
December 1, 2021			1,633	1,633
June 1, 2022	4.500%	15,000	1,632	16,632
December 1, 2022			1,295	1,295
June 1, 2023	4.600%	15,000	1,295	16,295
December 1, 2023			950	950
June 1, 2024	4.700%	20,000	950	20,950
December 1, 2024			480	480
June 1, 2025	4.800%	20,000	480	20,480
December 1, 2025			0	0
		\$ 225,000	\$ 105,770	\$ 330,770

### <u>VILLAGE OF KINGSLEY, MICHIGAN</u> <u>JUNIOR LIEN WATER REVENUE BONDS, SERIES 2007</u> <u>FEBRUARY 29, 2008</u>

TITLE OF ISSUE	Junior Lien Water Revenue Bonds, Series 2007		
<u>PURPOSE</u>	Acquisition and construction of Improvements to the Public Water Supply System	<b>e</b>	
DATE OF ISSUE	July 11, 2007		
AMOUNT OF ISSUE	\$	6	265,000
AMOUNT REDEEMED			

Prior to Current Year	\$ 0	
During Current Year	 0	0
BALANCE OUTSTANDING - February 29, 2008		\$ 265,000

	INTEREST RATE	REQUIREMENTS						
DUE DATES		PRINCIPAL		INTEREST		TOTAL		
April 1, 2008				\$	6,426	\$	6,426	
October 1, 2008	4.85%	\$	10,000		6,426		16,426	
April 1, 2009			,		6,184		6,184	
October 1, 2009	4.85%		10,000		6,184		16,184	
April 1, 2010					5,941		5,941	
October 1, 2010	4.85%		10,000		5,941		15,941	
April 1, 2011					5,699		5,699	
October 1, 2011	4.85%		10,000		5,699		15,699	
April 1, 2012					5,456		5,456	
October 1, 2012	4.85%		15,000		5,456		20,456	
April 1, 2013					5,093		5,093	
October 1, 2013	4.85%		15,000		5,093		20,093	
April 1, 2014					4,729		4,729	
October 1, 2014	4.85%		15,000		4,729		19,729	
April 1, 2015					4,365		4,365	
October 1, 2015	4.85%		15,000		4,365		19,365	
April 1, 2016					4,001		4,001	
October 1, 2016	4.85%		15,000		4,001		19,001	
April 1, 2017					3,638		3,638	
October 1, 2017	4.85%		15,000		3,638		18,638	
April 1, 2018					3,274		3,274	
October 1, 2018	4.85%		15,000		3,274		18,274	
April 1, 2019					2,910		2,910	

### <u>VILLAGE OF KINGSLEY, MICHIGAN</u> <u>JUNIOR LIEN WATER REVENUE BONDS, SERIES 2007</u> <u>FEBRUARY 29, 2008</u>

	<b>INTEREST</b>	REQUIREMENTS						
DUE DATES	RATE	PR	INCIPAL	IN	TEREST		TOTAL	
October 1, 2019	4.85%		20,000		2,910		22,910	
April 1, 2020					2,425		2,425	
October 1, 2020	4.85%		20,000		2,425		22,425	
April 1, 2021					1,940		1,940	
October 1, 2021	4.85%		20,000		1,940		21,940	
April 1, 2022					1,455		1,455	
October 1, 2022	4.85%		20,000		1,455		21,455	
April 1, 2023					970		970	
October 1, 2023	4.85%		20,000		970		20,970	
April 1, 2024					485		485	
October 1, 2024	4.85%		20,000		485		20,485	
		\$	265,000	\$	129,982	\$	394,982	

#### <u>VILLAGE OF KINGSLEY, MICHIGAN</u> <u>VILLAGE SHARE BONDS, LIMITED TAX GENERAL OBLIGATION, SERIES 2007</u> <u>FEBRUARY 29, 2008</u>

TITLE OF ISSUE	Village Share Bonds, Limited Tax General Obligation, Series 2007				
<u>PURPOSE</u>	Acquisition and construction of Improvements to the Public Water Supply System and Streets				
DATE OF ISSUE	July 11, 2007				
AMOUNT OF ISSUE				\$	215,000
AMOUNT REDEEMED					
Prior to Current Year		\$	0		
During Current Year			0		0
BALANCE OUTSTANDING - February 2	9, 2008			\$	215,000

	INTEREST	REQUIREMENTS					
DUE DATES	RATE	PRINCIPAL		INTEREST		TOTAL	
August 1, 2008 February 1, 2009	4.80%	\$	5,000	\$	5,160 5,040	\$	10,160 5,040
August 1, 2009 February 1, 2010	4.80%		6,000		5,040 4,896		11,040 4,896
August 1, 2010 February 1, 2011	4.80%		7,000		4,896 4,728		11,896 4,728
August 1, 2011 February 1, 2012	4.80%		7,000		4,728 4,560		11,728 4,560
August 1, 2012 February 1, 2013	4.80%		8,000		4,560 4,368		12,560 4,368
August 1, 2013 February 1, 2014	4.80%		8,000		4,368 4,176		12,368 4,176
August 1, 2014 February 1, 2015	4.80%		9,000		4,176 3,960		13,176 3,960
August 1, 2015 February 1, 2016	4.80%		9,000		3,960 3,744		12,960 3,744
August 1, 2016 February 1, 2017	4.80%		10,000		3,744 3,504		13,744 3,504
August 1, 2017 February 1, 2018	4.80%		10,000		3,504 3,264		13,504 3,264
August 1, 2018	4.80%		11,000		3,264		14,264

# <u>VILLAGE OF KINGSLEY, MICHIGAN</u> <u>VILLAGE SHARE BONDS, LIMITED TAX GENERAL OBLIGATION, SERIES 2007</u> <u>FEBRUARY 29, 2008</u>

	INTEREST	REQUIREMENTS					
DUE DATES	RATE	PRINCIPAL INTEREST				TOTAL	
February 1, 2019					3,000		3,000
August 1, 2019	4.80%		11,000		3,000		14,000
February 1, 2020					2,736		2,736
August 1, 2020	4.80%		12,000		2,736		14,736
February 1, 2021					2,448		2,448
August 1, 2021	4.80%		13,000		2,448		15,448
February 1, 2022					2,136		2,136
August 1, 2022	4.80%		13,000		2,136		15,136
February 1, 2023					1,824		1,824
August 1, 2023	4.80%		14,000		1,824		15,824
February 1, 2024					1,488		1,488
August 1, 2024	4.80%		14,000		1,488		15,488
February 1, 2025					1,152		1,152
August 1, 2025	4.80%		15,000		1,152		16,152
February 1, 2026					792		792
August 1, 2026	4.80%		16,000		792		16,792
February 1, 2027					408		408
August 1, 2027	4.80%		17,000		408		17,408
		\$	215,000	\$	121,608	\$	336,608

### Baird, Cotter and Bishop, P.C. CERTIFIED PUBLIC ACCOUNTANTS

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June 13, 2008

# REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Mayor and Village Council Village of Kingsley, Michigan

We have audited the financial statements of the Village of Kingsley as of and for the year ended February 29, 2008, and have issued our report thereon dated June 13, 2008. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the Village of Kingsley's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Village of Kingsley's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Village's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control over financial reporting that we consider to be significant deficiencies.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control. We consider the deficiencies described in the accompanying schedule of findings and questioned costs, 2008-A and 2008-B, to be significant deficiencies in internal control over financial reporting.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. However, we believe that none of the significant deficiencies described above is a material weakness.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Village of Kingsley's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to management of the Village of Kingsley in a separate letter dated June 13, 2008.

The Village of Kingsley's response to the findings identified in our audit is described in the accompanying schedule of findings and questioned costs. We did not audit the Village of Kingsley's response and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of management, the Village Council, federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

BAIRD, COTTER AND BISHOP, P.C.

Baird, Cotte & Bishop, P.C

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June 13, 2008

### REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

To the Mayor and Village Council Village of Kingsley, Michigan

#### Compliance

We have audited the compliance of the Village of Kingsley with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) *Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended February 29, 2008. The Village of Kingsley's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of the Village of Kingsley's management. Our responsibility is to express an opinion on the Village of Kingsley's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Village of Kingsley's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the Village of Kingsley's compliance with those requirements.

In our opinion, the Village of Kingsley complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal program for the year ended February 29, 2008.

#### <u>Internal Control Over Compliance</u>

The management of the Village of Kingsley is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the Village of Kingsley's internal control over compliance with the requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the entity's internal control over compliance.

A *control deficiency* in an entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a federal program on a timely basis. A *significant deficiency* is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to administer a federal program such that there is more than a remote likelihood that noncompliance with a type of compliance requirement of a federal program that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected by the entity's internal control.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. The Village of Kingsley's response to the findings identified in our audit are described in the accompanying schedule of findings and questioned costs. We did not audit the Village of Kingsley's response and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of management, the Village Council and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

BAIRD, COTTER AND BISHOP, P.C.

Baird, Cotte & Bishop, P.C

## VILLAGE OF KINGSLEY, MICHIGAN SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS YEAR ENDED FEBRUARY 28, 2008

FEDERAL	PASS-THROUGH	
CFDA	ENTITY IDENTIFYING	<b>FEDERAL</b>
NUMBER	NUMBER	<b>EXPENDITURES</b>

U.S. Department of Housing and Urban Development

Community Planning and Development

Pass-through Program from:

Michigan Economic Development Corporation

Title I of the Housing and

**Community Development** 

Act of 1974

14.228 MSC 206023-ICE \$ 598,865

TOTAL EXPENDITURE OF FEDERAL AWARDS

\$ 598,865

### VILLAGE OF KINGSLEY, MICHIGAN NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED FEBRUARY 29, 2008

#### **NOTE A** - BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards includes the federal grant activity of the Village of Kingsley, Michigan and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*.

### VILLAGE OF KINGSLEY, MICHIGAN SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS YEAR ENDED FEBRUARY 29, 2008

Finding 2007 - A (from the 2006/2007 fiscal year)

Significant Deficiency:

#### Ability to Prepare Financial Statements

All Michigan governments are required to prepare financial statements in accordance with generally accepted accounting principles (GAAP). This is a responsibility of the Village's management. The preparation of financial statements in accordance with GAAP requires internal controls over both (1) recording, processing, and summarizing accounting data (i.e., maintaining internal books and records), and (2) reporting government-wide and fund financial statements, including the related footnotes (i.e., external financial reporting). As is the case with most small and medium-sized entities, the Village has historically relied on its independent external auditors to assist in the preparation of the government-wide financial statements and footnotes as part of its external financial reporting process. Accordingly, the Village's ability to prepare financial statements in accordance with GAAP is based, in part, on its reliance on its *external* auditors, who cannot, by definition be considered a part of the government's *internal* controls. This condition was caused by the Village's determination that it is more cost effective to outsource the preparation of its annual financial statements to the auditors than to incur the time and expense of obtaining the necessary training and expertise required for the Village to perform this task internally.

#### Corrective Action Plan

The Village plans to continue relying on its external auditors to prepare the financial statements.

Finding 2007 - B (from the 2006/2007 fiscal year)

Significant Deficiency:

#### Utility Accounts Receivable not Reconciled to Sub Ledger

Balances from the utilities billing software are not being reconciled to the related accounts receivable control accounts in the General Fund, Water Fund and Sewer Fund. The account balances in each funds general ledger should be reconciled to the aged accounts receivable report generated by the billing software on a monthly basis to ensure that all billing and collection transactions are being recorded properly. Care must be taken that the same cutoff is used for depositing and recording the receipts in the general ledgers as is used for posting transactions to the billing program.

#### Corrective Action Plan

The Village is going to change the billing dates to correspond with the month end to assist in the reconciling of the utility receivables to the general ledger on a monthly basis.

# VILLAGE OF KINGSLEY, MICHIGAN SCHEDULE OF FINDINGS AND QUESTIONED COSTS YEAR ENDED FEBRUARY 29, 2008

#### **Section I - Summary of Auditors= Results**

Financiai	Statements				
Type of au	ditors' report issued:	Unquali	fied		
! Ma	terial weakness(es) identified:		Yes	X	No
	nificant deficiencies identified that are not asidered to be material weaknesses?	X	Yes		No
Noncompl	iance material to financial statements noted?		Yes	X	No
Federal A	wards				
Internal co	ntrol over major programs:				
! Ma	terial weakness(es) identified:		Yes	X	No
	gnificant deficiencies identified that are not asidered to be material weakness(es)?		Yes	X	None reported
Type of au programs	ditors' report issued on compliance for major:	Unquali	fied		
	findings disclosed that are required to be with Section 510(a) of Circular A-133?		Yes	X	No
Identificati	ion of major programs:				
	CFDA Number(s) 14.228		Commun		gram or Cluster relopment ant
Dollar thre and Type B pro	eshold used to distinguish between Type A ograms:	\$300	),000		
Auditee qu	nalified as low-risk auditee?		Yes	X	No

### VILLAGE OF KINGSLEY, MICHIGAN SCHEDULE OF FINDINGS AND QUESTIONED COSTS YEAR ENDED FEBRUARY 29, 2008

#### **Section II – Financial Statement Findings**

#### 2008-A

Significant Deficiency:

#### **Ability to Prepare Financial Statements**

All Michigan governments are required to prepare financial statements in accordance with generally accepted accounting principles (GAAP). This is a responsibility of the Village's management. The preparation of financial statements in accordance with GAAP requires internal controls over both (1) recording, processing, and summarizing accounting data (i.e., maintaining internal books and records), and (2) reporting government-wide and fund financial statements, including the related footnotes (i.e., external financial reporting). As is the case with most small and medium-sized entities, the Village has historically relied on its independent external auditors to assist in the preparation of the government-wide financial statements and footnotes as part of its external financial reporting process. Accordingly, the Village's ability to prepare financial statements in accordance with GAAP is based, in part, on its reliance on its external auditors, who cannot, be definition be considered a part of the government's internal controls. This condition was caused by the Village's determination that it is more cost effective to outsource the preparation of its annual financial statements to the auditors than to incur the time and expense of obtaining the necessary training and expertise required for the Village to perform this task internally.

#### Corrective Action Plan

The Village plans to continue relying on it's external auditors to prepare the financial statements.

#### 2008-B

Significant Deficiency:

#### Utility Accounts Receivable not Reconciled to Sub Ledger

Balances from the utilities billing software are not being reconciled to the related accounts receivable control accounts in the General Fund, Water Fund and Sewer Fund. The account balances in each funds general ledger should be reconciled to the aged accounts receivable report generated by the billing software on a monthly basis to ensure that all billing and collection transactions are being recorded properly. Care must be taken that the same cutoff is used for depositing and recording the receipts in the general ledgers as is used for posting transactions to the billing program.

### VILLAGE OF KINGSLEY, MICHIGAN SCHEDULE OF FINDINGS AND QUESTIONED COSTS YEAR ENDED FEBRUARY 29, 2008

#### Corrective Action Plan

The Village is going to change the billing dates to correspond with the month end to assist in the reconciling of the utility receivables to the general ledger on a monthly basis.

#### **Section III – Financial Statement Findings**

None

### Baird, Cotter and Bishop, P.C. CERTIFIED PUBLIC ACCOUNTANTS

134 WEST HARRIS STREET CADILLAC, MICHIGAN 49601 PHONE: 231-775-9789 FAX: 231-775-9749 www.bcbcpa.com

June 13, 2008

#### COMMUNICATION WITH THOSE CHARGED WITH GOVERNANCE

To the Mayor and Village Council Village of Kingsley Kingsley, Michigan

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Village of Kingsley for the year ended February 29, 2008, and has issued our report thereon dated June 13, 2008. Professional standards require that we provide you with the following information related to our audit.

#### Our Responsibilities under U.S. Generally Accepted Auditing Standards and OMB Circular A-133

As stated in our engagement letter dated November 20, 2007, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

In planning and performing our audit, we considered Village of Kingsley' internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide assurance on the internal control over financial reporting. We also considered internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

As part of obtaining reasonable assurance about whether Village of Kingsley' financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit. Also in accordance with OMB Circular A-133, we examined, on a test basis, evidence about Village of Kingsley' compliance with the types of compliance requirements described in the "U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement' applicable to each of its major federal programs for the purpose of expressing an opinion on Village of Kingsley' compliance with those

requirements. While our audit provides a reasonable basis for our opinion, it does not provide a legal determination on Village of Kingsleys' compliance with those requirements.

#### Significant Audit Findings

#### Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by the Village of Kingsley are described in Note I to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2007-08. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

#### Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

#### Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. We proposed several adjusting journal entries which were reviewed and accepted by management. No material misstatements were noted.

#### Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

#### Management Representations

We have requested certain representations from management that are included in the management representation letter dated June 13, 2008.

#### Other Audit Findings or Issues

During the course of our audit of the basic financial statements of Village of Kingsley for the year ended February 29, 2008, we noted the following list of items which we feel deserve comment:

#### 2007 Village Share General Obligation Bonds

Per the 2007 Village Share General Obligation Bond ordinances, the Village is required to set up a separate Debt Service fund to account for the debt service payments related to these bonds. The ordinances also stated that the Village set up a separate capital projects fund to account for the expenses of the project. Assistance will be provided to the Village Clerk in order to get these transactions into separate funds.

#### **Utility Receivables**

Balances from the utilities billing software are not being reconciled to the related accounts receivable control accounts in the General Fund, Water Fund and Sewer Fund. The account balances in each funds general ledger should be reconciled to the aged accounts receivable report generated by the billing software on a monthly basis to ensure that all billing and collection transactions are being recorded properly. Care must be taken that the same cutoff is used for depositing and recording the receipts in the general ledgers as is used for posting transactions to the billing program. We believe this is where the confusion and discrepancies are coming from and discussed the option with the Village Clerk to change the billing date to coincide with the end of the month to assist in reconciling the receivables to the ledger on a monthly basis.

#### **Budgeting**

The budget was exceeded in certain activities in the General Fund, Local Streets Fund and the Recreational Complex Capital Projects Fund. Although the Village does a great job of budgeting, Act 621 of the Public Acts of 1978 requires amending the budget prior to authorizing expenditures that would cause such overages.

#### Condition of Accounting Records and Accounting Controls

We would like to thank the accounting personnel for their efforts in accumulating the information needed for our audit. We encourage you to review your internal and accounting controls on an annual basis to ensure they are adequate and operating as intended.

This communication is intended solely for the information and use of the Board and others within the organization. This restriction is not intended to limit the distribution of the report, which is a matter of public record.

BAIRD, COTTER AND BISHOP, P.C.

Baird, Cottle & Bishop, P.C.